



Lake Hill Elementary PAC

Minutes

7:30 pm Wednesday, 9 Sept 2026

Attendees: Megan Kot (co-president), Emma Tessier (co-president), Cara Jackson (VCPAC), Anita Carreiro (VP), Holly Mallari (secretary), Jessica Barnard (social media; communication lead), Tammy (Fun Lunch), Mike Devine (treasurer), Monica H

AGENDA

- A. Welcome and introductions
 - 1. Co-President (Megan & Emma), Vice-President (Anita), Treasurer (Mike), Secretary (Holly)
- B. Welcome and introductions:
 - 1. Communication lead (Jess)
 - 2. VCPAC (Cara?)
 - 3. Fun Lunch Team (Tammy & Blake)
 - 4. Kernels (Christine)
 - 5. Save A Tape (Anita)
 - 6. Swim Club (Kristina)
 - 7. Art Cards (Sara)
 - 8. Purdy's (Ashlea)
 - 9. Spirit Wear (Ashlea & Kayla)
 - 10. Monks School Supplies (Megan)
 - 11. Parent Education (vacant)
- C. This Year's Business so far:
 - 1. Welcome Back Letter
 - 1. Electronic preference (google form – needs child's name, parent's name, contact email), need to use div reps better this year (sharing parent/student info)
 - 2. Fun Lunch/Kernels Popcorn
 - 1. Split into two sets this year instead of three. Dates are up, items TBD. Calendar to be population (which calendar(?), needs to be decided).
 - 3. Welcome Back Party - Sept 23
 - 1. Ideas presented: Welcome back party needs volunteers – food chosen based off number of food volunteers (cooks). Deadline: 14th September.
 - 2. Bouncy Castle (cost limit? \$1,000?)
 - 3. Emma getting volunteers from The Lions Club.
 - 4. Bike/Walk/Roll to School Week
 - 1. New ideas? None presented. Event end of September. Needs volunteers.
 - 5. Craft Fair - Nov 21
 - 1. Cut off Nov 1. Emma killing it with advertising throughout the year.

- 2. Required food – pizza? Extension of grade 5 fundraiser? Nespresso from Jess?
- 6. Nature Playground Update
 - 1. School board is done what they are going to do. Spinner still needed (PAC funded).
- 7. Kitchen
 - 1. Anita planning clean up
- 8. VCPAC Update
 - 1. Meetings available (reach out to Cara for details)
- D. New Business
 - 1. Parent Voice: none
 - 2. Treasurer's Report: no info from new Secretary (Mike); communicating with Ashley.
 - 3. Administrator's Report
 - 1. Tammy communicated Mr. Johnson's message: new class placement policy implemented, event dates discussed)
- E. Adjourn

Event Dates for 2026-2027

Event	Date	Time
Welcome Back BBQ	Wednesday, September 23, 2026	5:00 - 8:30 pm
Scarecrow Stomp	Thursday, October 22, 2026	5:00 pm - 8:00 pm
Craft Fair Set Up	Friday, November 20, 2026	
Community Craft Fair	Saturday, November 21, 2026	10:00 am - 4:00 pm
Gift Shop Set Up	Wednesday, December 2, 2026	5:30pm-8pm
Holiday Gift Shop	December 3 & 4, 2026	Dec 3 Full Day Dec 4 until 5pm
Board Game Night	Thursday, Jan 21, 2027	6:00 pm – 8:00 pm
Family Movie Night	Friday, February 19, 2027	5:00 pm - 8:00 pm
Spring Event (Dance)	?? Friday, April 17, 2027	reserve gym 5pm-9pm
Staff Appreciation Lunch	?? Wednesday, April 22, 2027	
Book Fair	TBD - run by school/volunteers	
Bottle Drive	Saturday May 15, 2027	After May long weekend
Canadian Kickball	TBD	

2025-2026 PAC Meeting Dates

Second Wednesday of each month.

September PAC Meeting	Wednesday, Sept 10, 2026	7:30-8:30pm
October PAC Meeting	Wed. Oct 8, 2026	7:30-8:30pm
November PAC Meeting	Wed. Nov 12, 2026	7:30-8:30pm
January PAC Meeting	Wed. Jan 14, 2027	7:30-8:30pm
February PAC Meeting	Wed. Feb 11, 2027	7:30-8:30pm
April PAC Meeting	Wed. April 8, 2027	7:30-8:30pm
PAC AGM	Wed. May 13, 2027	7:30-8:30pm
June PAC Meeting	Wed. May 10, 2027	7:30-8:30pm