

Lake Hill Elementary PAC

Minutes

7:30 pm Wednesday, 11 February 2026



Attendees:

Megan Kot (Div 9 & 2) Co-President
Emma Tessier (Div 10 & 6) Co-President
Sara Baxter (Div 4 & 9) Secretary
Ashley Stanford (Div 4) Treasurer
Jessica Barnard (Div 8) Communications
Tammy McColl (Div 4) Fun Lunch Coordinator
Mindy Myttenar (for Brett Johnson)

Absent: Anita Carreiro-Andrade, Vice President; Cara Johnson, VCPAC rep

AGENDA

1. Welcome and introductions
2. Review minutes (January)
 - a. Motion to approve minutes: Passed
 - i. Agenda approved: Passed
3. PAC business
 - a. PAC Facebook page
 - i. How can we include greater community activities & increase inter-parent engagement on the page without overwhelming users?
 - ii. Need to ID clear parameters for advertising that does not directly benefit the PAC but informs/benefits/strengthens the community.
 - b. Event/Fundraiser Recap
 - i. Fun Lunch/Kernels
 - Hi5 Chicken next - orders close Feb 19 (this wasn't correct in the newsletter - will send reminder)
 - Kernels - 142 orders
 - ii. Hot dog lunch fundraiser for Grade 5's
 - Tammy to add to Fun Lunch page
 - Grade 5 parents will help/volunteer
 - iii. Swim Club - all payments received
 - iv. Board Game Night - Jan 22
 - Very successful, all tables were used
 - v. Panago Pizza Fundraiser - Jan 18-25
 - great passive fundraiser for us - raised about \$700
 - Provided a digital Thank You letter
 - vi. Lake Hill Ball - giveaway
 - Winner awarded by random draw all students were entered into
 - c. Upcoming Events & Fundraisers

- i. Purdys Chocolates - ongoing
 - ii. Pedalheads offers a kick-back to PAC until end of June
 - iii. Movie Night - Suggest sign up sheet for parent volunteers as email option not working
 - iv. Staff Appreciation lunch - will do a combination of catered and parent potluck
 - v. Welcome to Kindergarten - new parent recruitment opportunity
 - Need clear communication plan, collect names/contact that day for summer meet up and classroom lists, solicit volunteers for specific events on that day (if possible)
 - Can we get key dates for next year set up and in calendar prior to this event?
 - Can invite parents to next PAC meeting
 - d. VCPAC Update - none
 - e. Playground Update - Brett has met with Blue Imp but nothing significant yet, district waiting for better weather for some improvements, Sara has grant writers at the ready
 - f. Treasurer's Report (see below)
 - g. Monk's office supply - School staff to try and clarify for parents difference between required items and optional items (understanding that optional items are sometimes required or highly desired)
4. New Business
- a. Parent Voice - none
5. Administrator's Report
- a. Our thoughts and hearts with Tumbler Ridge School and community
 - i. Victoria School District has put out lots of info for support
 - ii. Our school has support for children that have questions or anxiety
 - iii. We work closely with Saanich PD and emerg. services
 - iv. We have a lockdown drill for March 12 scheduled
 - This is communicated as a tool for us to practice staying safe, similar to fire drill/earthquake drill
 - Not taught from a place of fear, communication to younger children is more as a way to stay safe
 - v. We always make large emphasis on making children feel safe and that they belong, all students are accepted, lead with kindness and compassion
 - vi. In emergency event, communication gets taken over by police
 - vii. Any questions or concerns, please reach out to Brett and school administration
 - b. Upcoming events:
 - i. Movie night tomorrow (Thursday the 12th)
 - ii. Friday Feb 13 - Pro D day
 - iii. Lunar new year coming up - looking forward to celebrating this with the students
 - iv. Symphony visit coming up for older students next week
 - v. Pink shirt day coming up Feb 25th

- vi. Report cards go home Friday March 13th
- vii. February - Black History Month - stories being shared in library and on announcements
- viii. Jump Rope for Heart today - raised about \$1,100 - kids loved this!
Will try to keep up Friday lunch time skipping until spring break
- c. New climate action resource has been sent out by school board to teachers
- d. May have some UVic student nurses coming in next year for educational sessions with students
- e. Student teachers starting March and April for a couple of the classes
- f. Spring musical - Mrs Binstead gearing up for this (first Tuesday/Wednesday in May)

6. Adjourn

Next meeting: March 11, 2026

Treasurer's Report - February 11, 2026

1. Current Bank Balances

Bank balances:	
Chequing	\$34,950.33
Savings	\$25,961.00
Gaming	\$5,078.36
Total	\$65,989.69

2. Games Night

Total earnings was \$190.50.

3. Other Fundraisers

Fundraisers (net proceeds):	YTD:	Increase:
Fun Lunches	\$2,585.75	-\$555.23

Kernel's	\$1,240.78	-\$28.13
Bottle Depot	\$705.82	\$206.00
Spirit Wear	-\$184.55	\$446.50
Swim Club	\$15.00	\$305.00
Art Card	\$1,410.30	\$0.00
Mabel's Labels	\$80.97	\$0.00
Monk Office	\$441.25	\$441.25
BCause	\$28.99	\$0.00
Rifflandia	\$500.00	\$0.00
Purdy's	\$1,012.13	\$1,012.13
Panago	\$0.00	\$0.00
Total	\$7,836.44	\$1,827.52

Events (net proceeds):		
Welcome Back BBQ	\$1,096.78	\$28.00
Scarecrow Stomp	\$3,401.03	\$27.00
Craft Fair	\$2,392.87	\$0.00
Holiday Gift Shop	\$1,945.34	\$0.00
Family Movie Night	\$0.00	\$0.00
Games Night	\$190.50	\$190.50
Total	\$9,026.52	\$245.50

Expenses:	YTD:	Increase:
Bank charges	\$33.00	\$3.00
Class Enrichment	\$820.00	\$0.00
Bike to School	\$33.34	\$0.00
Fine Arts	\$268.00	\$0.00
Total	\$1,154.34	\$9.00