

Lake Hill Elementary PAC

Minutes

7:30 pm Wednesday, 12 November 2025



Attendees:

Megan Kot (Div 9 & 2) Co-President
Emma Tessier (Div 10 & 6) Co-President
Anita Carreiro (Div 2 & 5) Vice President
Jessica Barnard (Div 8) Communications
Cara Jackson (Div 4) VCPAC Rep
Tammy McColl (Div 4) Fun Lunch Coordinator
Monica Hacking (Div 1 & 3)
Brett Johnson (Principal)

1. Welcome
2. Review minutes (October)
 - a. Motion to approve Minutes: Emma
 - i. Agenda approved: Cara
3. PAC business
 - a. Consent to share contact info & division representatives
 - i. Every class has a representative
 - ii. Some classes have a majority of their contact information shared, others only have about half
 - iii. All contact information has been sent out to parents in their divisions who agreed to share
 - b. VCPAC Update
 - i. Townhall - Inclusive Education
 1. Nov 27 6:30 pm at Oak Bay High School
 2. Presenters: Tracy Humphreys, Carolyn Howe, Sean McCartney
 3. Childcare & food provided
 4. Sign up to attend this free event
<https://forms.gle/W3AT6k8f8Nn8EsGW7>
 - ii. Parent Education Fund changes. Update coming after VCPAC meeting next week.
 - iii. Google workspace available for Lake Hill now. Executive will explore how to use this effectively
 - c. Event/Fundraiser Recap
 - i. Scarecrow Stomp
 1. Attending parent feedback:
 - a. Fabulous! Loved the haunted room. Would like to see a costume parade in future years.
 - b. Cake walk feedback regarding how it was run. Guidance document needed for future years.
 - c. Thank you to organizers.

- ii. Created by Kids
 - 1. Successful so far
 - 2. Coming to school week of Nov 24
- iii. Purdys Chocolatier
 - 1. Some feedback provided
 - 2. Going well so far
 - 3. Nov 23 deadline
 - 4. Dec 5 pick up
- iv. Fun Lunch and
 - 1. 175 orders
 - 2. Need cooks for hotdogs for this Nov 14
- v. Kernels
 - 1. 137 orders for the next
- vi. Grade 5 shirts/Spirit Wear
 - 1. Grade 5 shirts went out
 - 2. Spirit Wear launched
 - a. Parents order online, pick up and pay from the store
- d. Upcoming Events & Fundraisers
 - i. Community Craft Fair (November 22)
 - 1. Vendors full
 - 2. Tables arranged
 - 3. Truck volunteer for picking up tables
 - 4. FB event posts going well
 - 5. Grade 5 bake sale struggling to get donations. Hoping parents with children in other divisions to help bake.
 - 6. Flyers distributed throughout the neighbourhood
 - 7. Signs put up along busy roads - noted in plan
 - 8. Confirming parking at St Margarets for Vendors
 - ii. Holiday Gift Shop (Dec 4 - 5)
 - 1. Some donations being stored in Ms Walker's old classroom until needed
 - 2. Donations steadily coming in
 - iii. Parent Education
 - 1. Bring forward next meeting
 - iv. 2026 Events:
 - 1. Board Game Night
 - a. Jan 22
 - 2. Movie Night
 - a. Feb 12
 - 3. Panago Pizza Fundraiser
 - a. Jan 18-25
 - b. Confirmed \$1 from every pizza ordered during our fundraiser week will go to the PAC
- e. Playground Update
 - i. Bench around tree removed, waiting on replacement

- ii. Updated drawing provided by District with what they will be supporting
- f. Treasurer's Report
 - i. See below
- g. Outreach and communications check in
 - i. Difficult reaching parents
- 4. New Business
 - a. Parent Voice - no contributions
- 5. Administrator's Report
 - a. Swim club starting Monday
 - b. Author visit from Laurie Wong for Div 1,2,3,4 Nov 17.
 - c. Career education week of Nov 24-28. SD presenting, province wide initiative
 - d. Remembrance day ceremony. The kids did so well.
 - e. FSA's going in tomorrow for grade 4
 - f. Report cards going "home" Dec 12 - accessible online
 - g. Thank you for pumpkin patch, stomp and other events.
 - h. Candy cane choir practicing for performance at Parliament Building
 - i. Grade 5 'Night of Lights' fundraiser doing well
 - j. Book collection requesting preschool age appropriate books
 - k. Book house by the Kids Klub building was vandalized, and Brett is repairing. Will be returned shortly.
 - l. Anaphylaxis Protocol. Forgoing implementing school wide protocol, instead a classroom by classroom approach will be taken to maintain safety of children with allergies in the classes.
- 6. Adjourn at 8:47 pm

Next meeting: January 14, 2026

Treasurer's Report - November 12, 2025

1. Current Bank Balances

Bank balances:	
Chequing	\$27,253.91
Savings	\$25,873.95
Gaming	\$5,078.36
Total	\$58,206.22

2. Scarecrow Stomp

	<u>2024/2025 Actuals</u>		<u>2025/2026 Actuals</u>
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Revenue		1,950.00	Revenue	3,419.90
Decorations		128.22		
Food		0.00	Hot Dogs/Buns	53.87
Drinks/Candy		327.43	Milk/Candy	29.00
Popcorn		8.97		
Supplies		11.20		
Total expenses		475.82	Total expenses	82.87
Net		1,474.18		3,337.03

3. Rifflandia earnings

From Rifflandia email:

The code **LAKEHILL15** was used **10** times. The amount you raised was \$433.84 but you will receive **\$500**. Congratulations!

4. Other Fundraisers

Fundraiser net proceeds:	YTD:	Increase from last month:
Bottle Depot	\$358.07	\$0.00
Welcome Back BBQ	\$1,068.78	\$0.00
Scarecrow Stomp	\$3,337.03	\$3,018.53
Fun Lunches	\$1,427.33	-\$417.61
Kernel's	\$1,151.27	\$232.50
Craft Fair	\$1,413.57	\$1,263.57
BCause	\$28.99	\$0.00
Rifflandia	\$500.00	\$500.00

Total	\$9,285.04	\$4,596.99
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Expenses:	YTD:	Increase:
Bank charges	\$21.00	\$10.50
Class Enrichment	\$820.00	\$820.00
Bike to School	\$33.34	\$33.34
Fine Arts	\$268.00	\$268.00
Total	\$1,142.34	\$1,131.84