

Lake Hill Elementary PAC

Minutes

7:30 pm Wednesday, 8 October 2025



Teams Link:

<https://teams.live.com/join/9345985338083?p=5AtOYOA3jrBZmc5wWg>

Attendees:

Brett Johnson (Principal), Sara Baxter (Div 4 & 9) Jessica Barnard (Div 8) , Cara Jackson (Div 4), Ashley Stanford (Div 4), Megan Kot (Div 9 & 2), Emma & Blake Tessier (Div 10 & 6), Anita Carreiro (Div 2 & 5), Christine Thompson (Div 4), Denisse Garcia (Div 9), Tammy McColl (Div 4), Tally Singh (Div 10), Andrea (Div 8), Holly (Div 9)

AGENDA

1. Welcome and introductions
2. Review agenda
 - a. Motion to approve agenda
 - i. Agenda approved
3. Review meeting minutes (September)
 - a. Motion to approve minutes
 - i. Minutes approved
4. PAC business
 - a. Consent to share contact info & division representatives
 - i. Div 7 & Div 1 need reps still
 - ii. Cara to send out reminder to parents in these divisions to encourage someone to step forward for this important role
 - b. VCPAC Update
 - i. VCPAC mental health day Oct 23
 - ii. Various parent education events covered - to be shared in email to parents as well as posted on PAC board in school
 - c. Event/Fundraiser Recap
 - i. Back to School BBQ
 1. Everything was enjoyed and well subscribed
 2. Feedback was great, some key takeaways
 - a. Change name from BBQ to something else for next year
 - b. Consider name tags to identify which grade students.
 - ii. Fun Lunch and Kernels
 1. Fun lunch volunteers have been filled this week - thank you!
 2. Kernels order qty was pretty good, but first order of the year is typically lower
 - iii. Go by Bike
 1. Shoutout to Fiona - thank you!
 2. Kids won prizes today which they were thrilled about

d. Upcoming Events & Fundraisers

i. Swim Club

1. Not much uptake on swim club, we will reach out to see if there is any more interest, otherwise we may need to cancel this year
2. If we don't use it this year, we may not be able to do next year
3. In the future, could we possibly poll parents on this to see what days/times would work?
4. Seems there is interest, though day/time isn't working for many families

ii. Scarecrow Stomp (October 23)

1. Volunteers needed

iii. Spirit Wear (tbd)

1. Everyone loves the design proofs; this will be launched shortly!
2. PAC will coordinate with this team to tackle grad sweaters also

iv. Community Craft Fair (November 22)

1. Still room for 5-10 vendors

v. Holiday Gift Shop (Dec 4 - 5)

1. Donations accepted starting October 27th
2. Will be spread out over two days this year

e. Playground Update

- i. District visit to previous nature playground site offered some insights into how Lake Hill could move forward. There is some indication the District will assist with rehabilitation of the site.
- ii. The District will cover the cost of sitting rocks (est value \$3000). Funds previously approved for sitting rocks can be re-allocated to playground reserve
- iii. The PAC will continue to work on site planning, and to incorporate school needs (accessibility, etc).

f. Treasurer's Report

i. 2025-2026 Budget

1. See below

ii. Motion to approve budget as presented

1. Approved by all

Financial Snapshot - October 8, 2025	
Bank balances:	
Chequing	\$23,319.29
Savings	\$25,844.38
Gaming	\$618.36
Total	\$49,782.03
PAC funds held by School:	
Playground	\$0.00
Field Trip	\$0.00
Class Enrichment	\$0.00
Music	\$0.00
PAC General	\$232.00
	\$232.00

5. New Business
 - a. Parent Voice - no questions or comments
6. Administrator's Report
 - a. Tour de Rock turnout was excellent
 - b. Saanich fire came out for fire drill Oct 7th - went great
 - c. Earthquake preparedness being worked on by Brett and Megan
 - d. Parent teacher conferences Wednesday and Thursday next week
 - e. Anaphylaxis and food allergies have been a larger cause for concern this year, along with parental consent for items such as treats in classroom - Brett will consider further and future discussions are anticipated
7. Adjourn

Next meeting: November 12, 2025

Lake Hill PAC				
Proposed Annual Budget				
2025-2026				
	Final?	2025-2026 Proposed Budget	2024-2025 Actual	2023-2024 Actual
<u>Fundraising net proceeds:</u>				
Fun Lunches	✓	4,700.00	4,791.37	4,270.83
Kernel's	✓	2,000.00	2,004.69	1,334.75
Welcome Back BBQ (tab)	✓	1,000.00	1,048.21	929.07
Scarecrow Stomp (tab)	✓	2,000.00	1,474.18	2,244.88

Craft Fair (tab)	✓	1,600.00	1,627.91	2,169.98
Holiday Gift Shop	✓	2,050.00	2,048.83	1,478.58
Movie Night	✓	375.00	460.25	317.47
Games Night	✓	100.00	91.75	219.17
Bottle Depot	✓	2,200.00	2,311.20	1,835.37
PAC Toonies	✓	0.00	371.04	399.58
<u>Other income:</u>				
Art Cards - Created by Kids	✓	1,500.00	1,605.90	1,504.20
Freezie's	✓	40.00	37.90	162.50
Mabel's Labels	✓	125.00	195.27	57.72
Purdys Chocolatier	✓	1,100.00	1,112.48	1,466.52
Monk Office	✓	275.00	277.08	462.24
Parent Education Grant	✓	250.00	250.00	250.00
Panago Pizza Fundraiser	✓	780.00	779.00	0.00
Spirit Wear	✓	280.00	0.00	-122.31
This Week's Lunch	✓	0.00	0.00	0.00
BCause	✓	0.00	7.75	0.00
Bank interest, etc	✓	185.00	226.80	142.41
Donations directly to school	✓	200.00	0.00	0.00
Total revenues		20,760.00	20,721.61	19,346.02
<u>Expenditures:</u>				
Bank fees and cheques	✓	75.00	75.00	55.00
GoByBike	✓	100.00	109.53	103.49

PAC expenses	✓	250.00	216.36	155.28
Parent Education	✓	60.00	40.00	58.75
Staff Appreciation	✓	400.00	419.97	306.69
Class Enrichment Funds	✓	820.00	1,210.00	1,100.00
Field Trip (balance after gaming grant)	✓	1,260.00	0.00	0.00
Music Dept	✓	268.00	83.00	0.00
Projector and Screen	✓	0.00	12,700.00	0.00
School Jersey's	✓	0.00	760.56	0.00
NEW - Nature Playground		25,000.00	0.00	0.00
Total expenditures		28,233.00	15,614.42	1,779.21
Net surplus		-7,473.00	5,107.19	17,566.81
Gaming Grant Allocations				
Grant amount		4,460.00		
Grant expenditures:				
- Field trip funds		3,360.00		
- Grade 5 shirts		610.00		
- Science Ventures		1,100.00		
		5,070.00		

	Balance	-610.00	left from last year	