

# Lake Hill Elementary PAC

## AGM Minutes

### 7:00 pm Wednesday, 7 May 2025



#### Attendees:

Tammy McColl (Div 7 & 1), Jessica Barnard (Div 11) , Cara Jackson (Div 2 & 5), Ashley Sloat (Div 6 & 11), Sara Baxter (Div 6), Michelle D (Div 4), Ashley Stanford (Div 7), Megan Kot (Div 11 & 2), Emma & Blake Tessier, Penny, Andrea G (Div 10), Anita Carreiro, Marilyn, Brett Johnson (Principal)

#### 1. Welcome and introductions

- a. Review meeting Agenda - Approved Sara & Jessica

#### 2. Review minutes (April 2025)

- a. Approved - Sara & Ashley

#### 3. AGM Elections for Executive

##### a. President

- i. Emma Tessier was nominated and unanimously elected as co-president
- ii. Megan Kot nominated and unanimously elected as co-president

##### b. Vice-President

- i. Anita Carreiro was nominated and unanimously elected as Vice-President

##### c. Treasurer

- i. Ashley Stanford was nominated and unanimously elected as Treasurer

##### d. Secretary

- i. Sara Baxter was nominated and unanimously elected as Secretary

##### e. VCPAC Representative

- i. Cara Jackson was nominated and unanimously elected as VCPAC Rep

#### 4. Additional positions, no vote needed:

##### a. Event Coordinator

- i. Jessica Barnard

##### b. Fun Lunch Team Coordinator

- i. Tammy McColl

##### c. Fun Lunch Team Leader

- i. Blake Tessier

##### d. Monks School Supplies Fundraiser

- i. Megan Kot

##### e. Save-A-Tape Fundraiser (Country Grocer)

- i. Anita Carreiro

##### f. Purdys Chocolatier

- i. Ashlea Stone

##### g. Swim Club

- i. Kristina Anderson

##### h. Created by Kids (Art Cards) Fundraiser

- i. Sara Baxter
- i. **Spirit Wear Leader**
  - i. Kyla White and Ashlea Stone
- j. **Nature Playground Ad Hoc Committee**
  - i. Lead: Sara Baxter
  - ii. Committee: Emma Tessier (Fundraise Lead, Research), Candice Gartner (Grant Writing, Research)
  - iii. Additional committee members needed
- k. **Welcome Back BBQ Committee**
  - i. Lead: Jessica Barnard & Ashley Sloat
  - ii. Committee Members: Natalie Teal, Megan Kot, Alanna Robertson (Tammy would take care of food orders through Fun Lunch user interface)
  - iii. Additional committee members welcome
- l. **Scarecrow Stomp Committee**
  - i. Ideally different committee members from Welcome Back BBQ due to overlap
  - ii. Lead: Anita Carreiro
  - iii. Committee Members: Natalie Teal, Emma T, Penny Kehoe
- m. **Craft Fair Committee**
  - i. Need 2 lead volunteers, 2 committee members - Cara possibly could support, would need lead to help
  - ii. Lead: ***Vacant***
  - iii. Committee Members: Emma Tessier
  - iv. We will put a deadline of June 20th on decisions for this/volunteers to come forward or event will be cancelled
- n. **Holiday Gift Shop Committee**
  - i. Lead: Candice Gartner
  - ii. Committee Members: Megan Kot, Cara Jackson, Ashley Sloat, (Sara Baxter work dependent)
- o. **Board Game & Family Movie Night Committee**
  - i. Lead: ***Vacant***
  - ii. Committee Members: Megan Kot
- p. **Kernels Popcorn**
  - i. Lead: ***Vacant***
- 5. **Continuing Business:**
  - a. **Fun Lunch**
    - i. May 30 - Hot Dog Day (Gr 5 fundraiser)
    - ii. June 13 - Panago Pizza (Canadian kickball day)
  - b. **Kernels Popcorn**
    - i. May 23 - Last of the year
  - c. **Nature playground update**
    - i. Brett working with the school board on getting rocks installed, will work to remove river rocks as well
  - d. **VCPAC Update**

- i. Cara attended the AGM where new executives and board members were elected
- e. **Event/Fundraiser Recap**
  - i. Staff Appreciation Lunch - April 23
  - ii. Thank you to Wendy for ordering/picking up food trays and all parent volunteers that helped with this!
- f. **Upcoming Events & Fundraisers**
  - i. Welcome to Kindergarten - May 22
    - 1. Jessica can volunteer for PAC
  - ii. Book Fair - May 22 & 23
    - 1. Shopping times for parents, families & staff  
May 22 8:00 am - 5:30 pm  
May 23 7:30 am - 12:30 pm
    - 2. Shopping times for students  
May 22 8:00 am - 8:45 am, lunch, 2:37 pm - 5:30 pm  
May 23 8:00 am - 8:45 am
    - 3. Volunteers needed
  - iii. Bottle Drive - May 24
    - 1. 10 volunteers signed up
  - iv. GoByBike - May 31-June 6
    - 1. Emma T, Penny
  - v. Canadian Kickball - June 13
    - 1. Need field prep volunteers
  - vi. BCause Fundraiser: Lake Hill Elementary PAC
  - vii. Rifflandia Festival Fundraiser Code LAKEHILL15
  - viii. Pedalheads Code LHILLS25
    - 1. Will draw for \$100 GC end of May

## 6. **New Business**

- a. Parent Voice - no comments
- b. Event Dates for 2025-2026 (including PAC meeting dates) must be submitted by June 6th
- c. June 18th decided on for last meeting - to be run by incoming executives
- d. Deadline for teachers to spend Field Trip funds (gaming grant) mid May

## 7. **Treasurer's Report**

- a. Bank Balances - Total \$41,555.17
  - i. Chq - \$18,489.68
  - ii. Sav - \$16,324.36
  - iii. Gaming - \$6,741.13
- b. PAC funds held by school - \$7,076.99
  - i. Playground - \$3,596.00
  - ii. Field Trip - \$2,132.72
  - iii. Class Enrichment - \$950.10
  - iv. Music - \$166.00
  - v. PAC General - \$232.17

## 8. **Administrator's Report**

- a. School getting new roof this summer

- b. Tomorrow (May 8th) class photo day
  - c. Grade 5's doing school tours next week
  - d. Track meet the 29th at the school
  - e. Mrs Binstead will do a spring concert - dates TBC
9. **Adjourn**
- a. 8:33 pm

***Next meeting: June 18th***