

**Lake Hill Elementary PAC**  
**Annual General Meeting**  
**7:30 pm Tuesday, 21 May 2024**



**In Attendance**

Cara J. Div 2 & 7  
Christine T. Div 4 & 10  
Monica H. Div 4 & 9  
Tammy M. Div 7 & 9  
Ashley S. Div 9  
Sara B. Div 10  
Jessica B. (visitor)  
Michelle V. Div 1  
Natalie T. Div 4 and 7  
Brett J. Principal

**MINUTES**

1. Welcome and introductions
2. Review minutes (April 2024)
  - a. Motion to Pass
  - b. Second - Michelle
3. AGM Elections
  - a. President - nomination of Cara Jackson, passed
  - b. Vice-President - nomination of Ashley Sloat, passed
  - c. Treasurer - nomination of Ashley Stanford, passed
  - d. Secretary - nomination of Sara Baxter, passed
  - e. Additional positions, no vote needed:
    - i. Event Coordinator - Jessica Bernard
    - ii. Fun Lunch Team - Tammy McColl & Robin Emerson
    - iii. BC Fruit & Vegetable - Cara Jackson & Veronica Carriera-Faria
    - iv. Purdys Chocolates - Ashlea Stone
    - v. Save A Tape - Anita Carriero-Andrade
    - vi. Swim Club - Roslyn Gillan & Lindsay Cristante:
      - o Looking for an additional parent to join as well.
    - vii. Communications - Megan Kot
    - viii. Art Cards - Sara Baxter
4. Continuing Business:
  - a. Fun Lunch/Kernels Popcorn
    - i. Hot Dogs and Booster Juice, 194 orders.
    - ii. Panago, 192 orders
    - iii. May Kernels, 123 orders
  - b. BC Fruit & Veg - Renew for next year. Program changing to be funded by Feeding Families.

- i. The Province will provide the school with money to purchase food and distribute to children who need it.
    - ii. School has purchased an additional fridge, to be used to keep food fresh for children.
    - iii. School signed up for a different program, allowing for more flexibility
    - iv. PAC will continue to support however the school decides to run the program.
  - c. Nature Playground Update
    - i. District will remove the Nature Playground logs this summer. Logs have created an ant problem.
    - ii. Looking to have the District to help with the renovation of the area.
    - iii. Early next year, PAC, staff, and District will talk about moving forward.
    - iv. Courtyard will be usable for children when they return to school in September.
  - d. Screen and Projector Update
    - i. Estimate for projector and screen is approx \$13,000
    - ii. Large new electric screen, projector built into the ceiling.
    - iii. System set up for parents and staff to easily access.
  - e. Book Fair with Russell Books
    - i. May 23, set up on May 22
    - ii. Purpose is for parents to shop with the kids
    - iii. All proceeds go back to the library
    - iv. Still a couple spots available to volunteer
  - f. California Kickball
    - i. Takes place during the day of June 20
    - ii. Dave's Dugout, will provide food. Purchases to be done through the Fun Lunch program.
    - iii. Kids recommended bringing a towel to sit on.
- 5. New Business
  - a. Parent Voice
  - b. PAC contribution to Grade 5 year end activity
    - i. Previously PAC paid for ½ of the grad t-shirt, \$8 per shirt per student.
    - ii. PAC voted to pay the full price of the grad t-shirt (future years). Since the shirt has already been purchased, the money will go toward the year end event. This is an additional \$8 per student.
    - iii. Next year the PAC will pay for the full price of the t-shirt, \$16 per student.
  - c. 2024-2025 Event Dates
    - i. Back to School Dinner/Meet the Teacher - Wednesday, Sept 25
    - ii. Scarecrow Stomp - Thursday, Oct 24
    - iii. Holiday Craft Fair - TBD
    - iv. Holiday Gift Shop - Wednesday, Dec 4 & Thursday, Dec 5
    - v. Family Movie Night - Thursday, Jan 30 or Friday, Jan 31

vi. Family Game Night - Friday, Feb 21

6. Treasurer's Report

a. Bank Balances

- i. Chequing: \$27,276.22
- ii. Savings: \$10,941.99
- iii. Gaming: \$2,471.13

b. Financial Snapshot

Fundraiser net proceeds:		Expenses:	
Bottle Depot	\$1,588.57	Class Enrichment Funds	\$1,100.00
Welcome Back BBQ	\$929.07	Field Trips (Gaming)	\$1,860.00
Fun Lunches	\$3,401.09	Grade 5 Grad Shirts (Gaming)	\$296.00
Kernel's	\$1,561.25		
Scarecrow Stomp	\$2,231.89		
Art Cards	\$1,504.20	<b>Total</b>	<b>\$3,256.00</b>
Craft Fair	\$2,169.98		
Holiday Gift Shop	\$1,476.58		
Purdy's Christmas	\$1,106.76	<b>Upcoming Expenses:</b>	
Monk's	\$462.24	May Fun Lunch	
Mabel's Labels	\$57.72	May/June Kernel's	
COBS	\$223.06	Science Ventures (Gaming - \$990 last year)	
Games Night	\$295.30		
Movie Night	\$317.47		
PAC Toonies	\$448.75		
Purdy's Easter	\$359.76		
Donation - Tinapay Atbp	\$200.00		
<b>Total</b>	<b>\$18,333.69</b>		

7. Administrator's Report

- a. Science Ventures happened on May 21. Well received by students.
- b. Rainbow week was a success.
- c. Thursday, May 23 - Welcome to Kindergarten
- d. Friday, May 24 - Track meet at UVic hosted by Lake Hill Elementary
- e. Indigenous Celebration - June 11th
- f. Fun Afternoon - June 14th

8. Adjourn, 8:37pm

**Next meeting Tentative – Tuesday, June 18, 7:30 pm**