

Lake Hill Elementary PAC Meeting

7:30 pm Tuesday, 21 November 2023



Minutes

In Attendance:

Cara Jackson Div 2 & 7

Brett Johnson

Christine Thompson Div 4 & 10

Monica Hacking Div 4 & 9

Tammy McColl Div 7 & 9

Michelle Vingo Div 9

1. Welcome and introductions
2. Review minutes (Oct 2023) - No Changes
 - a. Motion to approve minutes: Tammy McColl
 - b. Seconded: Christine Thompson
3. Administration's Report
 - a. Brett met with administration of another school who participates in diving club, their experience has been very positive. Brett expressed interest in Lake Hill participating if the option is still available. Awaiting reply from club. Decision to be made after Christmas
 - b. Michelle has Soccer Jamboree rescheduled for this Thursday
 - c. Friday set-up for Craft Fair, parking lot is a go for the vendors at St. Margarets, Brett will be there Saturday morning (8:30 doors, 9am vendors). Michelle will be there with the grade 5s, baked goods to be delivered by parents on Friday.
 - d. Grade 5 Mitchell Soups fundraiser complete
 - e. Grade 5 Night of Lights fundraiser complete
 - f. Dec 5 - whole school is attending the Naden Band concert, will be asking for food donations
 - g. Winter Concerts: Dec 13 & 14
 - h. Last day of school before winter break is a week later than usual - Dec 22, will be PJ day
4. De-brief past events:
 - a. Scarecrow Stomp
 - i. Planning Committee - Went well, a solid group of parents stepped up
 - ii. Friday night was well received, good feel, kids had a great time
 - iii. Short on volunteers the night of
 - iv. Games room, consensus was that there was not enough supervision. Feedback that it seemed a little rowdy at times. Parent volunteers may not feel comfortable when supervising other kids

- v. Haunted House was closed down early, got worn down after a large number of bigger kids went through. Room worked well, design needs to be tweaked
- vi. Feedback: Additional copies of the pre-orders, so multiple volunteers can help in the PAC kitchen window
- vii. Meaghan Barker has come forward to volunteer next year (decorating/day of stuff)
- viii. Try to center more activities closer to the gym next year
- b. Kernels Popcorn
 - i. #2 on Nov 17 - 74 orders
- c. GoByBike
 - i. Went well, prizes were handed out by Brett

5. Current Items:

- a. Fun Lunch #2
 - i. Coordinator: Tammy
 - ii. Panago Pizza on Nov 24 - Deadline November 16
 - iii. 189 orders - need more volunteers
- b. Kernels Popcorn
 - i. Coordinator: Tammy Dec 78 orders already
- c. BC Fruit and Vegetable Program - October 17
 - i. Coordinator: Cara & Veronica
- d. Swim Club
 - i. Coordinator: Cara
 - 1. First swim meet on past Sunday. Kids really enjoyed it.
 - 2. Approx. $\frac{2}{3}$ of the kids in attendance
 - 3. Most schools had a poster, Brett to locate our sign for future meets
 - 4. 4 more meets, 1 a month

6. Treasurer's Report

- a. Financial Snapshot

Financial Snapshot November 21, 2023			
Bank balances:			
Chequing	\$17,310.90		
Savings	\$10,860.52		
Gaming	\$2,767.13		
Total	\$30,938.55		
Fundraiser net proceeds:		Expenses:	
Bottle Depot	\$416.20	Class Enrichment Funds	\$1,100.00
Welcome Back BBQ	\$929.07	Field Trips (Gaming)	\$1,860.00
Fun Lunches	\$179.45		
Kernel's	\$440.26	Total	\$2,960.00
Scarecrow Stomp	\$2,231.89		
PAC Toonies	\$448.75		
		Upcoming Expenses:	
Total	\$4,645.62	November & December Fun Lunches	
		December Kernel's	
		Craft Fair Expenses	
Gaming grant rec'd	\$4,500.00		

- b. Emergency Supplies Toonie totals
 - i. District is giving \$555 towards emergency funds, needs to be spent this year
 - ii. PAC toonies to still be used for water/granola bars
 - iii. Brett will talk with a district contact regarding emergency preparedness and expectations from the district
- c. Budget for upcoming year:
 - i. Nature playground - priority
 - 1. District could not give a firm answer, Brett thinks it will not be done until Spring
 - 2. School has been given three liquid amber trees (like those on the boulevard along Morris St). Discussion regarding planting location: around Rainbow playground (shade needed) or possibly replace struggling plum trees in courtyard
 - ii. Stage curtains
 - 1. Assumptions are that that the price will be very high
 - iii. Library Nook \$2,000
 - 1. Coming soon - Chair, carpet & wall decal, Jen will purchase and bill the PAC, this will deplete the \$2000 that was set aside for this project.
 - iv. Screen and Projector
 - 1. Current audio/video equipment is aging and will need to be replaced in the coming years

- v. New - Jersey's, Many have been lost over the years (allocate to next years budget)

7. Current/Upcoming Fundraisers

- a. Holiday Gift Shop Dec 6 & 7
 - i. Looking for consistency in recommendation regarding what the kids are spending their money on (themselves/gifts for others), guidelines given to students are different in classrooms
 - ii. Message to be sent out to parents encouraging they have conversation with their children about who they are looking to buy gifts for. Students are permitted to buy for themselves, although encouraged to use this opportunity to buy for others.
- b. Drop off donations Nov 27-Dec 4
- c. Everything sells for \$2
 - i. Dec 6 set up 1:00-2:30 pm VOLUNTEERS NEEDED
 - ii. Dec 6 2:40-3:30 pm Kids shop with parent/guardian VOLUNTEERS NEEDED
 - iii. Dec 7 Kids shop during class VOLUNTEERS NEEDED
 - iv. Dec 7 2:40-4:00 pm Kids shop with parent/guardian VOLUNTEERS NEEDED
- d. McTavish Art Academy
 - i. Coordinator: Tiffany
 - ii. Deadline Nov 27
- e. Holiday art cards
 - i. Coordinator: Stacey
- f. Purdy's Chocolates
 - i. Coordinator: Ashlea
 - ii. Deadline to order Nov 27
 - iii. Chocolates ready for pick up Dec 10
- g. Spirit wear
 - i. Coordinator: Cara
 - ii. Ordered 57 items plus 37 grad t-shirts
 - iii. Cost of grad t-shirts split between PAC and Grade 5 fundraising.
 - 1. Last year PAC put \$8 toward one t-shirt/student
 - 2. VOTE on PAC funding
 - a. Cara: Motion proposes to approve \$8 per Grade 5 item
 - b. Seconded: Tammy McColl
 - c. Motion passed
 - iv. Next year: Tanya volunteered to create new design, compare different vendor pricing, possibly order jersey's
- h. Bottle Drive
 - i. Coordinator: Monica
 - ii. Jan 12, 2024

8. Continued Discussion

- a. PAC Bylaws
 - i. Cara: Motion proposes to approve update PAC Bylaws
 - ii. Seconded: Christine Thompson
 - iii. Motion passed
 - b. Book fair
 - i. Details to come
 - c. Parents Night Options
 - i. Parents Social Night @ Monkey Tree Pub - Work in progress
9. Upcoming Events
- a. Community Craft Fair
 - i. Coordinator: Holly
 - ii. Nov 25
 - iii. Need volunteers
 - iv. Decorations needed
 - b. Family Board Game Night
 - i. Coordinator: Monica
 - ii. Feb 1
 - c. Movie Night
 - i. Feb 23
10. New Items Discussion
- a. Parent Education with Andrew-John (AJ) Hildebrand, M.Sc., RSLP(C), Registered Speech-Language Pathologist
 - b. Parents can vote on Facebook for topic:
 - i. Recognising when sounds are tricky for our kids, and how to support them at home
 - ii. Recognising when our kids need extra help with their developing language skills, and how to support this at home
 - iii. Helping build resilient kids - Learning how to recognise and talk about feelings together
 - iv. Promoting curiosity and a growth mindset with learning - Living what we teach to teach about living
 - c. Parent Education
 - i. Grant approved \$250
 - ii. shared with some other schools in district

Next PAC meeting – Tuesday, January 16, 7:30 pm