

Lake Hill Elementary PAC Meeting

7:30 pm Tuesday, 19 September 2023



AGENDA

In Attendance:

Cara Jackson - Div 2 & 7
Christine Thomson - Div 4 & 10
Monica Hacking - Div 4 & 9
Tammy McColl - Div 9 & 5
Natalie Teal - Div 4 & 7
Michelle Vingo - Div 1
Brett Johnson - Principal
Blake Tessier - Div 11
Tiffany Whyte - Div 1
Sara Baxter - Div 10
Hugo Linares - Div 10
Jaden Russel Farris - Div 10
Meggan Oliver - Div 1
Christa Macatee - Div 11
Candice -

1. Welcome and introductions
2. Review minutes (May 2023)
 - a. Motion to approve - Tammy
 - b. Seconded - Christine
3. De-brief past events:
 - a. Monk Office School Supplies
 - All went well this year
4. Current Items:
 - a. Fun Lunch #1
 1. Subway/Sushi on October 6
 - menu will go up on hotlunch website this week
 2. Deadline September 29
 - Blake Tessier has volunteered to help with Fun Lunch (system side of things) - Blake will send email to PAC with contact details.
 - b. BC Fruit and Vegetable Program - October 17
 1. Cara provided information about the program. Consent forms went home with students last week. A fruit or vegetable and milk or soy are provided to most students once a month. The program is

nutritious and also provides students an opportunity to experience different fruits and vegetables throughout the year.

- c. Kernels Popcorn on October 19
 - 1. Deadline October 8
 - 2. Tammy provided information about the program. Kernels popcorn is purchased in individual bags through the hotlunch website by parents and distributed to students near the end of day on each popcorn day.

- 5. Ongoing Fundraisers
 - a. Mabels labels - We get a kick back from every order placed through the Lake Hill link.
 - b. Loveable labels - We get a kick back from every order placed through the Lake Hill link.
 - c. Country Grocer Save A Tape - We get back 1% of receipts from CG that are collected in the bin by the school office. This is used for things like sushi and cookies for fun lunch.
 - d. Cobbs Dough Raiser - It seems that this program is coming to an end soon, Cobbs Bakery will give the PAC a portion of sales in a lump sum once the program is terminated.

- 6. Treasurer's Report
 - a. 2023-24 Year in Review
 - b. Current bank balance:
 - Gaming \$127.13
 - Chequing \$16,810.14
 - Savings \$4,053.28
 - c. Gaming Grant - pending approval.
 - d. Budget for upcoming year:
 - 1. Nature Playground
 - 2. Stage curtains
 - 3. Library Nook (\$2,000 - voted on last year)
 - 4. Screen & Projector for the gym

- 7. New Items Discussion
 - a. PAC Bylaws
 - 1. A draft of the PAC Bylaws to be shared in the next newsletter and posted to our website for review and comment by parents
 - 2. We need to approve the bylaws at our next meeting
 - b. Emergency Supplies
 - 1. \$2 from each family and goes towards buying water and a granola bar to be used in emergency situations when kids will stay at school longer than a normal school day
 - 2. One of our goals for this year is to inventory our supplies in the Sea-Can to know what we may need to purchase. Cara, Brett and some volunteers will be going through this

- c. Division reps
 - 1. Each division needs a representative to support communication between the parents and the PAC.
 - 2. Please volunteer online or sign up with the form that was sent home.
 - d. Fall GoByBike Weeks: October 16-29
 - 1. Students will receive a sticker, button or other small item when they participate in biking to school each day this week. Parent volunteers will hand out items in the morning before school.
 - e. Classroom Enrichment Funds
 - 1. \$100 per class to support teachers and students. Mostly used for art supplies, kits and other items that are not included in the District budget.
 - Cara Motion: PAC provides \$100 per division
 - Seconded: Tammy
 - Motion Passed
 - f. Field Trip Funds
 - 1. Last year: \$10 per student from Gaming Grant. Then in January we gave an additional \$15 per student from PAC funds for a total of \$5600. Not every class used all of their funds.
 - 2. We have to wait discuss this amount and provide the money until we get approval from the field trip funds
 - 3. Table until October
 - g. Swim Club
 - 1. Pacific Coast Swimming has scheduled us for Swim Club on Wednesdays at Saanich Commonwealth Pool in the afternoon. Starting mid-Oct. Time to be confirmed soon.
 - 2. Cara will send out an update in the PAC newsletter.
 - 3. Parents can choose to participate in car-pool.
 - 4. The cost has not been provided, parents will pay for their children to participate. Sign up will be managed by Pacific Coast Swimming.
 - h. Cycling BC HopOn Program (Program Fee increase from \$1200 to \$2200)
 - 1. Brett mentioned that Grade 4 & 5 students are participating in Capital Bike Skills program on October 4 & 5. This is provided free to the district.
 - 2. Discussion tabled regarding HopOn program. To be discussed at a future meeting.
8. 2023-24 Events
- a. Welcome Back BBQ - September 20
 - b. Scarecrow Stomp - October 27
 - 1. Committee to be formed of parents to organize this event.
 - c. Community Craft Fair - November 25

1. Holly is coordinating this event. If you're interested in being a vendor, please email the PAC to reserve a table.
 2. Monica is preparing flyers to help with advertising the event that we will be looking for volunteers to deliver door to door. Watch for the online sign up sheet to volunteer for a specific route.
 3. Do the Grade 5's want a table or run the concession? Michelle Vingo will be part of the Grade 5 parent committee this year. Grade 5's may also want to do the Hillside Night of Lights fundraiser.
 - d. Holiday Gift Shop - December 6 & 7
 1. Items donated to the school and items are \$1 or \$2
 - e. Family Movie Night - February 23
 - f. Dave's Dugout - date TBD
9. This year's fundraisers (confirmed and potential)
- a. McTavish Art Academy - Tiffany
 1. Art Kits are being offered as a fundraiser to schools
 2. Up to \$250 in sales and get 15% back to school
 3. Kits Average \$38
 4. Tiffany would be willing to coordinate - there is no minimum purchase
 5. Tabled until next meeting.
 - b. Bottle Drive
 1. Monica has reserved Fri Jan 12th with the Bottle Depot (supplies will be delivered the day before (Thurs. Jan 11th)
 2. Will use Ambassador parking lot
 - c. Spirit wear
 1. We need a new coordinator
 2. Not a fundraiser, mostly just to have kids with spirit wear
 - d. Holiday art cards
 1. Stacy to coordinate again this year. It's her last year.
 2. Looking for an assistant coordinator to learn how to run the fundraiser for next year.
 - e. Book fair
 1. Fundraiser for the school and the PAC supported with parent volunteers.
 2. To be discussed with the librarian and decided later in the year. Usually happens in the Spring.
 - f. Read-a-thon
 1. Table for a future meeting
 - g. Online Silent Auction
 1. The Grade 5's ran this as a fundraiser last year
 2. Table until a future meeting
 - h. Purdy's Chocolates
 1. Ashley coordinates this and runs in winter and spring.
 - i. Tree Chipping

1. Accent Yard Care could do a Christmas Tree chipping fundraiser. Trees dropped off by donation over winter break and chipped on site.
 2. Reynolds usually does this in the neighbourhood. Cara to reach out and ask if they are planning this year.
- j. Family Board Game Night
1. New activity for the school. There's a Board Game Cafe in town and they will come to the school and host a games night.
 2. Free program that runs on a Thursday or Friday for 2 hours
 3. PAC could either charge a small fee and/or do a concession
 4. Brett did this at Margaret Jenkins and families enjoyed it.
 5. Spring activity - Monica will send Brett an email with a list of available dates. Brett will confirm which dates work best and then Monica will make the reservation.
- k. Parents Night Options
1. Music Bingo @ Fernwood Inn
 2. Burger/Beer Night @ Monkey Tree Pub
 - Christine has emailed them to see if they are interested in having a parent night
 - Table until next meeting
- l. Parent Education
1. We usually do 1 or 2 sessions a year that are free for parents to participate/attend.
 2. AJ (speech pathologist) could provide a parent education night.
 3. PAC will provide some options to the parents over the next few months.

10. Administration's Report

- a. Hiring is complete! We have a grade 4 /5 Div 3 teacher Ms. Vandella Burn. Anya will co-teach with her to get her settled.
- b. Bruce Watts is our new school counsellor.
- c. Kaylene Bell to cover Ms Walker's class on Wednesdays in Div 7
- d. New night custodian Brian Garretson and returning Osiris and Jim. Cleanliness has improved.
- e. Cross country started today - 40 kids started. Lake Hill is participating in the first meet at Beckwith Park on Tues Sept 26th. Grades 3-5 can participate.
- f. Capital Bike Oct 4th & 6th - Bike safety course for Grades 4 & 5's.
- g. The school received \$15k from the provincial government called Feeding Futures. Brett & Jen will decide what the most effective way will be to support families with food costs. Brett wants to protect the dignity of families and he is hoping to get gift cards from grocery stores that families can use to purchase groceries.
- h. The school is painting a mural in the library hallway. Brett will purchase some paint. School staff and students will be painting.

- i. Pro D Day is focused on Indigenous People's Principles of learning and how to incorporate it into the curriculum.
- j. Lunch monitors - Grade 5 permission forms went home today.
- k. Opportunity for Lake Hill to have a diving club as well as swim club. Brett to speak to the exec about it.
- l. Over the summer, much of our natural playground has deteriorated, and ants are moving in. We are looking at other options to replace this area and change it moving forward. Brett will speak to the district to find out what they are prepared to do.
- m. Thank parents in Div 7, 10 & 11. The lineups were moved into one place this year. Much easier to watch all the kiddos.

Next PAC meeting – Tuesday, October 17, 7:30 pm