

Lake Hill Elementary PAC Meeting

7:30 pm Tuesday, 17 October 2023



Minutes

In Attendance:

Cara Jackson Div 2 & 7
Natalie Teal Div 4 & Div 7
Brett Johnson
Christine Thompson Div 4 & 10
Monica Hacking Div 4 & 9
Tammy McColl Div 7 & 9
Stacey Gillan Div 1
Rupali Div 6
Robyn Emerson Div 2
Tanya Rutley Div 11 & 4
Sara Baxter Div 10
Anita Carreiro Div 8
Rebecca Swan

1. Welcome and introductions
2. Review minutes (Sept 2023) - No Changes
 - a. Motion to approve minutes: Monica Hacking
 - b. Seconded: Tammy McColl
3. Administration's Report
 - a. Thank you to Tanya for painting the mural in front of the library
 - b. Go by Bike has started and goes for 2 weeks.
 - c. Parent/Teacher meetings Wed & Thurs
 - d. Earthquake drill on Thurs
 - e. Pro D Day on Fri: Teachers are going to training sessions in Vic & Vancouver
 - f. Photo Retakes on Oct 27th
 - g. Assembly Tues Oct 31st on Halloween safety
 - h. Nov 1st - PJ Day @ school
 - i. Nov 9th Soccer Jamboree for Grade 4 & 5's at Lakehill Soccer
 - j. Diving program Grade 2 students only - program & busses are paid for
 1. Brett has to confirm with the teachers and parents as well
 2. Commonwealth Pool
 - k. Lake Hill has kept sanitary napkins for girls who need menstrual supplies in the medical room. Intermediate teachers have these available in the classroom. The staff is exploring options like having them available in the girl's washrooms.
4. De-brief past events:
 - a. Welcome Back BBQ

- o Very successful and everyone seemed to enjoy it
 - o Obstacle courses were popular
 - o Ran out of pop
 - o Reynolds students came to help with volunteering
 - b. Fun Lunch #1 Subway/Sushi
 - o 181 orders
 - o The day went smoothly
5. Current Items:
- a. Fun Lunch #2
 - 1. Panago Pizza on Nov 24 - Deadline November 16
 - b. Kernels Popcorn
 - 1. #1 on October 19 - Deadline Oct 8
 - 2. #2 on Nov 17 - Deadline Nov 5
 - c. BC Fruit and Vegetable Program - October 17
 - 1. Veronica is going to run the program this year.
 - d. Fall GoByBike Weeks: October 16-29
6. Treasurer's Report
- a. Current bank balance:
 - Gaming: \$4,627.13
 - Chequing: \$14,881.97
 - Savings: \$10,851.16
 - b. Gaming Grant
 - 1. Received \$4500
 - c. Field Trip Funds allocation
 - 1. \$20 per student for field trips \$1860 from gaming grant
 - 1. Cara: Motion proposes to give a total of \$4460 (\$1860 this year and \$2600 carried forward from last year)
 - 2. Seconded: Monica Hacking
 - 3. Motion Passed
 - d. Emergency Supplies Toonie totals
 - 1. Will be used to purchase granola bar and water bottle for each student for emergency stay at the school
 - e. Budget for upcoming year:
 - 1. Nature playground - priority
 - 2. Stage curtains
 - 3. Library Nook \$2,000 - reserved from last year
 - 4. Screen and Projector
7. Continued Discussion
- a. PAC Bylaws
 - 1. Cara will post these for people to review so we can then vote to pass these
 - b. Division reps

1. Good success with Div reps this year. Every Div has 1 or more reps. Each rep has sent out an introductory email including the class contact list.
- c. Swim Club
 1. 17 swimmers registered and max of 20 kids
 2. Starts tomorrow at 3:15pm at Commonwealth Pool
- d. Cycling BC HopOn Program (Program Fee increase from \$1200 to \$2200)
 1. Capital Bike ran bike skill lessons for grade 4 and 5's which was well done and well received. Capital Bike program had no cost to the school or PAC.
 2. HopOn is more focused on learning to ride. Capital Bike emphasis was on road safety.
 3. Suggestion is to skip HopOn on this year because of the Capital Bike program. We have agreed to skip it this year.
 4. Will reassess next year.
- e. McTavish Art Academy - Tiffany
 1. Fundraiser to purchase decorative wood building kits
 2. Tiffany is willing to be the coordinator
 3. No minimum order requirement
 4. The PAC supports this as a new fundraiser
- f. Bottle Drive - Fri Jan 12, 2024
 1. Will just be in the Ambassador park Parking lot
 2. We will pick up bottles at request from neighbourhood
 3. All the bottles from the bottle bin go into a reserve fund. Bottle bin isn't being sorted by the PAC this year. We get 50% of proceeds when the Bottle Depot picks up - but there are not enough volunteers to sort it ourselves.
- g. Spirit Wear
 1. We don't have a coordinator yet for this year
 2. Our logo was updated last year
 3. Tanya would be happy to create a couple options for us to look at. Will look into updating the logo and undertake new design and products next year.
 4. This year will stay with the same logo and options as last year.
- h. Holiday art cards
 1. Will be sent home in the next week or so.
 2. Parents order products online.
 3. Volunteers have come forward to help support sorting, organizing and distributing
- i. Book fair
 1. Pending discussion at a later date - Spring 2024
- j. Online Silent Auction
 1. PAC will not be doing this fundraiser this year. Can be done as a grade 5 fundraiser.
- k. Purdy's Chocolates
 1. Ashlea coordinating this again this year.

2. Was advertised on flyers along with the craft fair and bottle drive
3. This will be open to anyone to order, not just Lake Hill School families

l. Tree Chipping

1. Reynolds Tree chipping is already established so we will pass doing this ourselves.

m. Family Board Game Night

1. Monica - Booked for Thurs Feb 1st in our gym at 5:30pm
2. There is no fee for this event
3. Do we want this as a fundraiser and concession? Discussion to continue next meeting

n. Parents Night Options

1. Music Bingo @ Fernwood Inn - Not as much interest at this location
2. Parent Social Night @ Monkey Tree Pub
 1. Christine has tried to contact the Monkey Tree Pub with no response. She might try calling them.
3. Monica will see if the Keg has any options for a parents night

o. Craft Fair - Sat Nov 25 from 10-4pm

1. 31 Vendors
2. 1 table for the grade 5's to have a bake sale and concession as part of their fundraiser
3. Vendors pay \$50 per table
4. Will be doing a raffle \$1 per ticket
5. Admission fee is \$2 for adults, free for kids 11 years and younger
6. 25 tables already paid for
7. Flyers have already been distributed in the neighbourhood
8. We will also be hanging posters in grocery stores, malls etc
9. We put an ad in the Saanich news & Times Columnist. Reynolds will also put it on their sign
10. Will need some volunteers to help with decorations & help with set up on Fri Nov 24th. We also need signs to show where the school is (arrows). Admission table helpers are needed as well.

p. Parent Education

1. Will be discussed at next meeting due to time.

8. New Items Discussion

a. Scarecrow Stomp Planning

1. Many parents have come forward to help with planning
2. Layout - tentative
 1. Music room - cakewalk
 2. Sensory room - Haunted room
 3. Inclusive Ed - Facepaint & crafts room
 4. Multipurpose Room - games
 5. Hallway - photo booth
 6. Gym - Food, dance, concession
3. \$2041 net profit last year

Next PAC meeting – Tuesday, November 21, 7:30 pm