

Lake Hill Elementary PAC

7pm Thursday, May 12, 2022



MINUTES

1. Welcome and introductions

Brett Johnson, principal
Emma Marley, vice principal
Andrea Chan (co-chair) Div 1
Roslyn Gillan (co-chair) Div 4 & 6
Karen Fraser (vice president), Div 4
Stacey Locke (treasurer) Div 3
Meggan Oliver (secretary) Div 3
Christine Thompson, Div 8
Cara Jackson Div 6, Div 9
Tammy McColl, Div 6
Michelle Vingo, Div 3
Monica Hacking Div 8
Robyn Emerson Div 2,6
Melissa Mawhinney, Div 5
Natalie Teal, Div 5,11
Suzanne Robertson Div 1,4
Christine Thompson
Cora Hallsworth, Div 4

2. Review minutes (April 2022)

Meggan moved to accept, Stacey seconded.

3. De-brief past events:

- a. Fun Lunch –April 22 (Panago Pizza): Andrea - 164 orders, \$143 extra for donation button
- b. Kernels Popcorn Day - Andrea - April 13: 112 orders, \$16 donations
- c. BC Fruit & Vegetable Program (+ Milk) - Cara - handed out tomatoes in cups from conditions. Milk set up has been successful. Cara plans to continue doing this next year - thank you!
- d. Easter Purdy's Fundraiser - Karen organized, went well
- e. Bottle Drive - April 8, 2022 - \$1200+ with several last minute volunteers turned out to be really successful. Andrea and Monica stayed quite late because driver came late. Suggestion to do 2 bottle drives per year going forward as a target. Andrea did double sided flyer: shredathon on one side, bottle drive on the other and then handed out around the community. Thank you Monica!
- f. Mother's Day Hanging Basket - Andrea (still have one extra hanging basket). \$465 raised in 60 baskets. Thank you Andrea!
- g. Shred-a-thon - April 30, 2022: had lots of volunteers which was great. The weather was quite wet. Celebrating Mr. Johnson's birthday was good. The truck cost a lot (>\$800) so our profit was \$500.

PAC donated \$475 to the classroom libraries at school from this event.

\$2650 raised in the month of April!!! - thanks to everyone who contributed

4. Current events:

a. Routine fundraising

1. Ongoing Bottle Drive- Bin Sort Schedule

Have stopped sorting the bottles - just getting it picked up. There was some difficulty with pick ups for a while, but it does seem to be Still quite a bit of work to contact / communicate with the pick up schedule.

If we sort it ourselves, we make what we get. \$80-\$100 per week.

If we get it picked up, we make 50%.

Andrea was sorting, bringing the cans home in bags, and then calling to have them picked up from her yard if it's > 6 bags. It did take up some of Andrea's lawn space and you have to be careful not to leave them out to be taken.

Summer plan: we need to have more people to call for pick ups throughout the summer. Roslyn has been doing this by keeping an eye out and calling when it's full. Cara is willing to contribute to this in the summer. Currently we are on a weekly Monday morning pick up so hopefully that will just continue.

2. Country Grocery Save a Tape, Cobs Dough Raiser, Mabel Labels, Lovable Labels \$100 recently from Loveable Labels

Sia and Andrea will try to contact Cobs Dough owner 'Warner' to see what we get from the points we are accumulating.

b. Spring Fun Lunch

1. May 13 (White Spot): 186 orders - that's a record!

2. June 10 (Hot Dogs and Booster Juice) - we will be making our own hot dogs so we need volunteers to help cook hot dogs that day. (Cara cannot help that day.) Approx 150-200 hot dogs. Not sure if the oven in the PAC kitchen works, but there is an oven in the staff room.

Monica and Sia offered up BBQs from their homes to help cook and then bring over.

c. Kernels Popcorn Day -May 25 (142 orders so far, closes on Tuesday) & June 15 (125 orders so far). Roslyn and Andrea to each sort one of those days. If anyone else want

d. GoByBike - May 30 to June 5th

Meggan to organize, but the Capital Bike organization doesn't have school packages ready yet.

Need to register for iRide (cost about \$600) - likely to vote on this cost decision at first PAC meeting Sept 2022. Mrs. Myttenar leading this on the school side.

e. Monk's Office School Supply Fundraiser - Michelle going to sort this in the fall

f. Kindergarten package - Andrea is working on an introduction package to give to the incoming parents.

5. Treasurer's Report

a. Financial snapshot attached

Approx \$6000 will be left as

Gaming grant apprx \$4000 likely to come in end of Sept.

Fundraising this year \$22000 total

bottle drives and bin approx \$5000 + silent auction \$5000 + fun lunches, popcorn and then other fundraisers over the course of the year

Classroom enrichment funds discussion. In the past, cupcake days contributed directly to each classroom having extra money for field trips. Since covid, popcorn days have gone into the general PAC budget. This year there was excess money from past years that went to classrooms for these activities.

6. New Items discussion

a. Status of Playground

1. Formal Celebration event

Brett has been in touch with the playground company (Swing), who is keen to find students to take pictures using the playground.

Brett would like to do this event but the weather hasn't been cooperating. Brett would like to acknowledge the large contribution from the community in a formal way. Would like to keep this a community event. Nothing finalized yet.

b. Budget to spend \$350 toward

b. PAC Executive Elections

1. Co-Presidents - nomination of Cara Jackson/Tammy McColl - passed
2. Vice President - nomination of Monica Hacking - passed
3. Treasurer - nomination to Christine Thompson - passed
4. Secretary - nomination to Natalie Teal - passed

7. Administration's Report

Emma Marley will be leaving LakeHill with changes to the school district budget.

Mrs. Binstead - upcoming concerts x 2 shows with 2 tickets each family May 31, June 1

Can anyone help with lights/sounds during this?

Rainbow week next week. May 17: dress like a rainbow day!

Grade 5 transition day next week - be aware that school bus difficulties exist.

Field trips are being booked and school buses have been difficult to work out.

Pro D day May 20: administrators to different theatres to view movies from indigenous perspectives.

Food Drive the week of May 24 to support the Food Bank. Community families will receive a hamper from Brett or Emma. Whatever is leftover is sent to St. Vincent De Paul food bank near the school. 3 weeks: 1 week meals, 1 week toiletries, 1 week 'fun foods for kids' for summer - granola bars, chips, freezie treats. Hoping to have a table set up at the music concerts

May 26: track meet at UVic grade 3/4/5 - bus for students is organized - we do need parent volunteers for this event.

There is another track meet at Lambrick Park for grade 4,5 - organized by a parent

June 10 talent show (Mrs. Binstead)

June 17 End of year celebration with Dave's Dugout. Michelle Vingo is organizing a eat and kickball idea.

June 20 whole school afternoon at Beckwith Park - water park fun, free play, soccer, frisbee, playground, etc. Traditionally the PAC supplies a treat (popsicles?). Often parents will come and meet at Beckwith for pick up.

School start time for next year 8:45am-2:37pm - district wide.

Feedback from parent community is to move away from 'lunch and learn' model. Moving back to eating for 20 min / playing for 25 min.

Discussion happening around staff / admin about the option of lunch recess first and eating with supervision (supervisors, grade 5 students, EAs, Brett) afterward.

Reviewed previous discussions around grade 5 student supervision of lunch time.

School will be painted soon.

2 daycare centers to be built - construction timeline possibly as early as end of May.

Wall ball will be put up soon near basketball courts.

This summer the library ramp system will be turned into an elevator. (Lakehill currently has 2 students that are wheelchair users.)

Brett is pushing to have the interior of the school painted in the fall.

Next PAC meeting AGM– Thursday, June 2, 2022, 7pm

Financial Snapshot May 12, 2022			
Bank balances:			
Chequing	\$6,149		
Savings	3,990		
Gaming	47		
Upcoming cost est.	(4,000)	* shredding, fun lunch, popcorn expenses	
Total	\$6,187		
Fundraiser net proceeds:		Expenses:	
Bottle Depot	\$5,514	New playground - Lucas at Morris	\$32,615
Silent auction	5,004	Rainbow playground benches	5,600
Fun lunches	3,400	Staff appreciation gifts	223
Kernels Popcorn	3,090	Walk & Wheel prizes (Bolen's GCs)	220
Art cards and gifts	1,435	Food Safe registration - C. Jackson	115
Purdy's - Christmas	708	Parent education	100
Spirit wear	656	Storage bins for PAC kitchen	72
Teacher's File	480	Total	\$38,945
Shred-a-thon	474		
Hanging baskets	465	Commitments:	
Purdy's - Easter	354	Emergency supplies	\$350
Mabel's Labels	168	New primary readers	\$475
Thrifty's Smile Cards	100		
Royals hockey tickets	55		
Total	\$21,903		
Gaming grant rec'd	\$4,120		
Playground donations	\$5,040		