

Lake Hill Elementary PAC

Annual General Meeting

7 pm Thursday, 16th September 2021



AGENDA

1. Welcome and introductions

Brett Johnson, principal

Emma Marley, vice-principal

Roslyn Gillan (co-chair Div 2)

Andrea Chan (co-chair, Div 1)

Stacey Locke (treasurer, Div 3)

Karen Fraser (vice president, Div 4)

Michelle Vingo Div 3, Cora Hallsworth Div 4, Laura Ismay Div 1/11, Monica Hacking Div 8, Bruno Marques Div 11, Robyn Emerson Div 2/6

2. Review minutes (June 2021)

Minutes accepted (motion by Stacey Locke, seconded by Karen Fraser)

3. De-brief past events:

a. ICBC Think of Me Program - June & September 2021

Students did artwork in June 2021 that the police used to make cards. Police officers came to school Sept 8, put up art around the area on posts, and handed out cards to remind drivers to slow down and drive safely in the area.

Also Saanich has recently put up some mid-road signs and some extra signage to encourage everyone to slow down for the school zone and drive safely.

b. Monk's Office school supplies

At first the program seemed very smooth, with a new coordinator. The website was a little bit wonky with a few errors and troubleshooting issues. Backorders were an issue with covid delays, so families were waiting throughout the first week for their supplies. They did run out of boxes, and we are still waiting for more box information and a report summary. Andrea thinks about \$380 was raised this year via this program. One thing to note is that you can build your own list and make changes to your order.

Brett added that teachers have been happy with the quality of the product provided by this program.

4. Current Items:

a. Playground Update

Brett: The work has started and the wooden playground has been taken down. Brett is trying to get the leftover wood moved away asap. The next step is to put in the concrete for the surrounding area after the drainage is connected / set up properly. Once the concrete is finished, the rubber matting will be laid, and then the equipment can be put in, with some wood chips on top. Hoping to finish by mid October 2021.

The province finally announced that LakeHill was given the money in the newspaper <https://www.timescolonist.com/news/local/accessible-playgrounds-to-be-built-at-four-capital-region-schools-1.24357092>

Hoping to have a celebration when the playground is finished to recognize all the funding and support that went into the project.

Still looking for about \$25,000-35,000 to replace the smaller wooden part of the blue playground.

b. Ongoing Bottle Drive- Bin Sort Schedule

1. Training session - September 19th, 4-5pm

Brett has had some concerned neighbours that some teenagers have been using the parking lot as a hangout area, and that they have been hitting the bin and creating a lot of noise. Brett will discuss options with our school police officer liaison.

c. Fun Lunch –October 8th (Subway/Thrifty's Sushi)

Andrea is getting a few things re-set but orders will be getting set up soon. Every family has to re-register from the start of the year (every year) at Hotlunches.net For now, no new parent volunteers will be needed for fun lunch. A few experienced parents are doing it for now to keep interactions low with pandemic considerations.

d. Country Grocery Save a Tape - save your receipts and bring them to the school bucket at the front of the school by the office! We receive 1% back in gift cards that we can use toward events.

e. Cobs Dough Raiser - when you shop at the Royal Oak Cobs Bakery, please tell them that you are from LakeHill, and to note the purchase on our loyalty account.

f. Mabel Labels - order these labels to avoid losing items!

g. Lovable Labels- we benefit from the sale of either of these label companies!

5. Treasurer's Report

a. 2020-21 Year in Review (see below)

b. Current bank balance: \$14,419

Bottle depot is >\$5000 with the bottle drives and the weekly sorting is one of our biggest fundraisers. Fun lunch is also a big fundraiser.

Last year we were able to put \$25,000 toward the new playground, and also contribute to the cost of the SEAcAn and emergency preparedness, as well as musical instruments. We will continue to fundraise for a playground fund and other items.

6. New Items discussion

a. PAC Class Reps

We are looking for PAC class reps: still need for Div 7, Div 9, Div 11

Will be planning on doing an orientation for parent class reps, and send out a document for parents to compile a class list email so information can be shared to classes.

b. Walk and Wheel week - Oct 4-8, 2021

Meggan is coordinating and we will encourage students to use active transport (walk or wheel) to school this year.

c. BC Fruit & Vegetable Program (+ Milk)

Cara Jackson will be writing her food safe certification soon and she will be in charge of distributing free fruits and vegetables for students to try 2/month.

If any other parents have their FoodSafe certification, we would really appreciate some extra help with this program.

- d. Bottle Drives this year - Fall and Spring
Last year we did two bottle drives and they were very successful. It does raise quite a bit of money but we do need parents to volunteer in order to make it happen. Mrs. Marley is willing to have her class be a part of the project. Monica is willing to take this on. We would like to have a project /goal to work towards (eg. selling the bottle drive as a fundraiser for the replacement of the small wooden portion of the blue playground).
- e. Kernels Popcorn days - do we want to continue doing this? No comments noted either way.
- f. Fall Fun Lunch - Nov 5, Dec 3 - Happy to take new food vendor suggestions for these. Likely looking toward Panago for Nov 5 and needing to decide for Dec 3. CookandCreate. Will look into Dave's Dugout for hot dogs, which might be able to be paired with BoosterJuice. Adrianna's?
- g. Online Silent Auction - Nov/Dec? - Another option for a fundraiser. We have a few donation options already (recently Andrea received a grant from KalTire worth \$1500 in tires). We would like to get about 60-90 items and then set up an online site to generate a good fundraiser. Could each class come up with 5 items? Gift certificates are always good options.
Are parents interested in pursuing this? Timing to try and do it before Christmas. Michelle Vingo has volunteered to help take pictures and put stuff up online. General consensus was that this is a good idea and we should go for it. Andrea suggests using "32auctions" as the setup.
- h. Shred-a-thon - Sat, Apr 30th 2022
Tami suggested this a couple of years ago and we are ready to get on board and do it. We rent a shredding truck and then participants can drive up, shred their items, and pay a donation for this service. Apparently this has been a very successful fundraiser for other people previously.
- i. Classroom Enrichment Funds - plan for this year
\$350 per division was distributed to at the beginning of the year (2021/2022) from a previous 'slush fund' that had been accumulating over several years. That fund has now been used and staff can use this money as they wish.
- j. Sea-Can: Emma shared an early request to consider adding long life water and food. Emma would like to meet with a couple of parents to come up with a list of what emergency items are needed. Roslyn volunteered to meet regarding this.
- k. Volunteers needed: class reps as above, Oct 4-8 morning arrival for walk and wheel to hand out prizes, bottle drives upcoming, ongoing bottle sort, online silent auction organizing but also donations, and anyone else that has their FoodSafe to help out with the BCFruit and Veg program.

7. Administration's Report

- Mindy Myttenar would like to get a grade 5 committee together to fundraise for an end of year celebration. It may partly include the Kernels Popcorn days in some way.
- Staff were very appreciative of the \$350 per division that went out to help with planning for things such as field trips. eg. Grade 4 classes will be going to CRD water site to learn about water as a resource.

- Last week we had a COVID exposure with 1 family, which started the week out on a very serious nature. Many people in the parent community have been frustrated about the lack of transparent communication, but the province is trying not to create too much alarm. Brett wants to thank the families in the two classes involved for their cooperation and response. Our cleaning, masks, hand washing, hand sanitizing has been going well in the school. Last year's Div 4 and Div 10 in particular were affected, but Brett is thankful to all of the community who supported each other to keep things calm and safe.
- Election will not affect the school except that it takes the gym away from the school, and it will affect parking. Parking on Monday will be a huge challenge.
- We have 68 children in KidsClub this year: there is a divider in the gym and also 'room 14'
- In person parent teacher conferences: parents will hopefully be vaccinated and all adults must wear a mask
- Terry Fox run next week
- Photo day Sept 24
- Sept 27 is a ProD day (no school)
- Sept 29 Orange Shirt Day
- Sept 30 school is closed
- Oct 4-8 walk and wheel
- Oct 4-6 IEP meetings
- FSA (foundation skills assessment) starts Oct 4 for grade 4 students
- New staff will be introduced 2 new EAs, Ms. Patil will be introduced, Katie Redmond will be teaching Div 8 until a new teacher will be hired as some last minute staffing changes happened
- Strings teacher
- School police liaison advisor (Eric) Oct 22 will be talking to students about Halloween related safety
- Oct 29 black and orange day as a Halloween celebration
- There will be no Scarecrow Stomp this year
- Cross country is on hold with no meets at the district level due to difficulty transporting safely. Something may be able to happen within the school.

Next PAC meeting – Thursday October 7, 2021, 7pm

2020-21 Year in Review			
Fundraiser net proceeds:		Expenses:	
Bottle Depot	\$5,397	New playground contribution	\$25,000
Fun lunches	2,011	Emergency prep shipping container	8,400
Thrifty's Smile Cards	1,575	PAC portion of 2 xylophones	667
Kernels Popcorn	1,506	5 ukuleles	375
Art cards and gifts	1,046	Reading Bingo prizes	250
Hillside Mall	750	PAC portion of grad t-shirts	231
Purdy's - Easter	704	Staff fun lunches	138
Purdy's - Christmas	502	Parent ed - Allison Rees	119
Teacher's File	444	Granola bars for emergency kits	84
Hanging baskets	324	Total	\$35,264
Coupon books	150		
Online gift store	140		
Mabel's Labels	54		
Total	\$14,603		
Gaming grant rec'd	\$3,900		