

Lake Hill Elementary PAC Annual General Meeting



7 pm Thursday, 7th October 2021

1. Welcome and introductions

Brett Johnson, principal
Emma Marley, vice-principal
Roslyn Gillan (co-chair Div 2)
Andrea Chan (co-chair, Div 1)
Karen Fraser (vice president, Div 4)
Stacey Locke (treasurer, Div 3)
Meggan Oliver (secretary, Div 3)
Michelle Vingo Div 3, Monica Hacking Div 8, Robyn Emerson Div 2/6, Anita Carreiro Div 10, Sia Zabaras Div 1

2. Review minutes (September 2021)

Passed by Karen Fraser, second by Michelle Vingo

3. De-brief past events:

- a. Walk and Wheel week - Oct 4-8, 2021 - Meggan reported on the progress so far. PAC gave \$20 Bolen Book gift certificate to each division to raffle off to participants. The CRD provided other random prizes, and parents were out each morning with posters to give out a daily small prize and have children put a sticker on a daily poster. The teachers kept a tracking sheet in the classroom and Meggan will send the summary to the CRD as a part of their climate change data / safe transportation to school projects. Feedback: this year that many parents are finding it difficult to walk/bike to school because the school start time is later and parents are needing to rush off to work in their cars.
- b. Still in need of a Div 11 (Amy H's class) parent rep

4. Current events:

- a. Routine fundraising
 1. Ongoing Bottle Drive- Bin Sort Schedule
Bottle Bin is still being filled every week and we still need more families to help volunteer with the weekly sort.
 2. Bottle Drive - decided on Friday Nov 5 and Monica is taking the lead on this, and will contact the Return It center to book a bottle drive spot. Andrea will work with her to help create a community flyer. We will need families to volunteer this morning starting at 7:30am - will use SignUp Genius to book volunteers.
 3. Country Grocery Save a Tape, Cobs Dough Raiser, Mabel Labels, Lovable Labels
- b. Fun Lunch –October 8th (Subway/Sushi) - a large order and set up to go tomorrow. Michelle to recruit some helpers to deliver the trays to the classrooms. Timing this year is that food will be in classrooms by 12:15pm.
- c. Kernels popcorn Day - October 20, 2021 - 132 orders so far

- d. Spirit Wear
Andrea leading this with a similar set up as last year, plus a new addition of a 'shiny gold' logo option. Prices have gone up for several items this year.
- e. Art card & gift fundraiser (order by Nov 2, delivery week of Nov 29)
Stacey is leading this and gave cardstock to classes end of September.
- f. BC Fruit & Vegetable Program (+ Milk)
Will end up being 2/month. All the food/allergy forms are now sorted. Cara Jackson just did her foodsafe and as soon as she gets her certificate she can set this up/distribute the food next week.

5. Treasurer's Report

- a. Current bank balance: \$18,453
- b. Restricted funds:
 - 1. Playground \$1,600
 - 2. Play equipment \$3,383
 - 3. Emergency preparedness \$350

*Emma would like to meet with members of the PAC to discuss some specifics around emergency preparedness plan. Previously boxes were in class but now it may be that some smaller items could stay in classrooms for a lockdown situation, but larger items could be stored in the kiosk/sea can area... need to figure out the details of this plan and what items are stored where.

*Play equipment money - Brett is working with the district to sort out where the wall ball will be going in relation to the new daycare center, and trying to get the basketball hoops and backboards replaced as they are rotten and one hoop is currently missing.

6. New Items discussion

- a. Purdy's Chocolates
Need someone to promote this but Karen F is willing to have items delivered to her house and Michelle and Karen will do the sorting of the orders.
- b. Kernels Popcorn days - November 17, 2021
- c. Fall Fun Lunch - Nov 5 - Panago with CookbyCreate cookies
- d. Fun Lunch December 3 - costco hot dogs and booster juice. Monica to help pick up hot dogs in the morning. Younger classes will get large ketchup bottles.
- e. Online Silent Auction - some families are actively getting donations and we have some big ticket items. Auction goes live Nov 10 and closes almost 2 weeks later.
- f. Park Benches for new playground
Peninsula Co-op recently donated \$4500 toward our new playground fund, and \$500 already sponsored. Blue Imp has provided a quote for 2 regular blue benches and 1 rainbow 'Buddy Bench' with installation for \$5600. The PAC voted in favour of donating up to \$600 to support the purchase and installation of these 3 benches to go around the new playground.
Stacey to work with the school to properly allocate the money up to \$600.

7. Administration's Report

- a. Playground Update - construction on the new playground is getting underway. Brett outlined the order of events and noted that there will be a lot of activity in the next few weeks with large trucks and equipment in the area.

Discussion of organizing an official opening / ribbon cutting ceremony to thank donors to the project and be excited about this great addition to our school.

b. Photo Retakes Oct 19

c. Fire Drill October 8 and the great shake out later in the fall for safety preparation

d. Oct 26/27 Capital City Bikes will come to the school and work with Div 1,2,3,4 on bike riding skills related to traffic/road safety. Support from this event comes from the Ministry of Transportation.

e. Oct 29 - Halloween at school - can wear appropriate costumes or Orange/Black to school.

f. Div 9,10,11 will be going to the Pumpkin Patch at Mitchel's Farm and taking the school bus, using the classroom enrichment funds given earlier to each class. It will be \$3 per pumpkin for students. It costs about \$220 for the school bus so these classes are grateful for the opportunity to participate in this event this year.

g. Div 1 and 2 have also been able to use a school bus to go to the Water Shed on a field trip this week and reported a successful outing.

h. Div 1 and Div 11 both have student teachers in their classrooms at the moment.

Adjourned 8:10pm

Next PAC meeting – Thursday November 4, 2021, 7pm