

Lake Hill Elementary PAC
Annual General Meeting
7 pm Wednesday, 12th May 2021



Minutes

1. Welcome and introductions
Present: Andrea Chan (Div 4, co-president), Roslyn Gillan (Div 4, 8, co-president), Karen Fraser (Div 5, vice president), Stacey Locke (Div 5, Treasurer), Cara Jackson (Div 7), Michelle Vingo (Div 6), Robin Emerson (Div 4, Div 7), Monica Hacking (Div 9), Sia (Div 4), Tami S (Div 3,7), Brett Johnson (principal), Emma Marley (Vice-Principal), Meggan Oliver (Secretary)
2. Review minutes (April 2021)
 - Minutes moved to accept by Meggan, seconded by Karen
3. Debrief past events:
 - a. Fun Lunch – Subway/Sushi – May 7 - was a success, ordering system needs tweaking if we do this kind of order again
 - b. Hilltop Greenhouse hanging baskets & planters for Mother’s Day - went well
 - c. Parent Education Webinar – Alison Rees: Side-stepping the Power Struggle
 - 24 lakehill, 25 from 2 other schools and 75 participants from Torquay - was a positive experience to share with other schools and share the presentation cost
4. Current Events
 - a. Bottle Drive- Bin
 - still looking for more help and would love support if anyone can sign up for a weekend or email or ask any PAC member how to get set up with this
 - it is consistently full every weekend
 - continues to make us a good income
 - b. Country Grocery Save a Tape
 - please send receipts to school
 - it takes a lot of receipts to get to the \$5000 but then it helps out
 - c. Cobs Dough Raiser
 - still a bit uncertain about the details on this one, but keep continuing to tell them that you are from LakeHill and it will go toward
 - d. Mabel Labels
 - will do more a push for this on the welcome packages for next year
 - use these labels and it helps out the PAC!
 - e. Discontinuation of Thrifty’s Food Smile Cards Fundraiser
 - until June 15 you can still load your card and continue to shop ongoing
5. Treasurer’s Report - see attached
 - Summary for Fiscal Year attached

- a quiet year for expenses, partly because school was able to get some extra funding with covid support
- \$46,000 in the bank, some of which is allocated toward playground fund, Thrifty Smile Card money for outside items
- Bottle Depot has been the most successful, Fun Lunches, Kernels Popcorn, and Thrifty SmileCards, ArtCards at Christmas have also done really well
- by the end of year we will be purchasing the SEA container / installation, as well as 5 more ukuleles

6. Items discussion

- a. Bottle Drive – May 28th
 - sign up to support, giving out flyers has gone well
 - hoping to find 1-2 people with a truck that could help with pick up
 - we do have some volunteers but could still use more support for before 8:30am and after 10am in particular
 - please let us know if you can help / sign up!
- b. Fun Lunch –June 4th (Cook and Create)
 - Lisa Dafoe Robertson gave us the connection and we are set up to support this previous EA at Lochside School
 - This has gone well at Torquay school already
 - Excited to try this new vendor
 - She can accommodate for vegan/lactose free at some extra cost on request
- c. Kernels Popcorn day –May 20
 - orders close today, \$360 raised
- d. Monk Office update
 - new coordinator for the school supplies program
 - parents will order via a specific school code online
 - can pick up at school or at a Monk's store prior to school
- f. Go By Bike May 31-June 4
 - Meggan is signed up as School Champion
 - Stef Sloboda (Div 4) will be the school staff liaison
 - There are lots of prizes!
 - Parents can sign up online to ride during the week and contribute to the LakeHill team, and students will 'log' their participation in class
- g. ICBC Think of Me Program - in collaboration with SMS
 - artwork done by school will be given out to drivers to remind drivers to slow down for school zones and be aware of children in the area
 - Brett coordinating with ICBC, police office liaison, St. Margaret's
 - ongoing coordination with St. Margaret's on Drive to 5, possible coordination with St. Margaret's on GoByBike week
- h. Playground update
 - Mr. Johnson is not supposed to say anything, but...
 - Big Announcement coming May 20 in some fashion from the Gov't
 - Starting to look into playground equipment catalogues
- i. Classroom Enrichment Funds
 - Trying to coordinate class activities into Science Venture and Swan Lake as possible activities
 - Unable to do field trips

- Brett planning to give staff some options with classes in order to enrich the student experiences and enjoy the 'end of year' celebrations
 - suggestions for Beckwith Water Park visit, bouncy castle rentals for classroom fun
- j. Voting for PAC Executive Positions
- President(s): Roslyn Gillan and Andrea Chan have agreed to continue being co-presidents and this was the only nomination - passed
 - Vice President: Karen Fraser is the only nomination - passed
 - Treasurer: Stacey Locke is the only nomination - passed
 - Secretary: Meggan Oliver is the only nomination - passed

7. Administration Report

- BC Agricultural Program - do we want to renew the fruit and veggie program and the school has said yes.
- Saanich Parks and Rec planning / liaison - Bike Park planning in the works
- Indigo adopt a school program - looking into it
- VCPAC info coming out this week to all parents
- liaison with Cedar Hill middle school for transitions from grade 5 to middle school
- considerations for next year: would like to plan for popcorn to continue rather than cupcake days as some version of covid protocol will likely still be in place
- SEA can - district ordered this, then the district will decide on the spot (likely to be next to the basketball court). Emma has seen a photo of it and it is not pretty. Quote for the district to paint it is \$1000. Ideas for getting the container painted in a fun / artistic way
 - Stacey is liaising with Emma (and district) safety / earthquake and safety supplies inventory
 - timing is a bit uncertain about when the container will actually appear on the school grounds
- The portable will be going away, and KidsClub will be occurring in the gym. Looking for storage for KidsClub and there will be two groups in the gym next year
- May 21 ProD day is about Indigenous Education - some really cool learning and events planned for staff for the day. There has been a push to improve the Indigenous-specific resources available in the school library.
- Calendar: 2021/2022 school calendar is on the district website at the moment, and the goal is to have a school calendar by June. Working on a 'month at a glance' printable
 - School office reopens August 31 either 9am-2pm in person or via phone calls. Sept 3 office
 - First day Tues Sept 7 9-11:30am, full time Wed Sept 8. Kindergarten in small groups to explore with parents. Then 1 hour for Kindergarten independently on Thursday.
 - no community events scheduled at this time for the fall until we know about the COVID protols
 - Monday Sept 27 will be a ProD day
 - Sept 28/29 either parent-teacher conferences or student-led conferences
 - Wed Sept 29 Terry Fox Run and then kids will go home for early dismissal at 1:35pm.
 - School hours for next year will be 8:53am-2:35pm and this is a district wide set schedule with a set lunch schedule. A 15 min morning outside recess and a 35

min outside lunch time during lunch hours. Supervision before and after school will occur for 15 min prior to the school start day and 15 min after school.

- October calendar: Great BC shakeout, Fri Oct 22 ProD day
- November calendar: Nov 10 assembly, Nov 11 Remembrance Day, Nov 12 ProD day
- November contributions to the food bank
- December: report cards home Dec 10, Dec 14/15 winter show and share (music performance 1pm each day), Dec 17 last full day of classes before Winter Break
- January: return to school Jan 4, Jan 28 school day ProD day
- February: ProD day Fri Feb 18, Family Day Feb 21, Wed Feb 23 early dismissal at 1:35pm
- March 18 last day of classes before Spring Break
- Return to school April 4
- Good Friday April 15, Easter Monday April 18
- May ProD day May 20, Monday May 23 Victoria Day
- Foodbank drive May 24-June 10
- June Beckwith Park Mon June 20, Tues June 21 video talent show, Wed June 22 grade 5 leaving assembly, Thurs June 23 year end assembly / last day of school
- PAC meetings will be on the school calendar - Thursdays at 7pm via zoom

Next PAC meeting – Wednesday June 9, 2021, 7pm

Financial Snapshot May 12, 2021			
Bank balances:			
Chequing	\$35,183		
Savings	6,981		
Gaming	3,994		
Total	\$46,158		
Fundraiser net proceeds:		Expenses:	
Bottle Depot	\$3,797	PAC portion of 2 xylophones	\$667
Fun lunches	2,167	PAC portion of grad t-shirts	231
Kernels Popcorn	1,375	Staff fun lunches	138
Thrifty's Smile Cards	1,309	Parent ed - Allison Rees	119
Art cards and gifts	1,046	Granola bars for emergency kits	84
Hanging baskets	884	Total	\$1,239
Hillside Mall	750		
Purdy's - Easter	704	Commitments:	
Purdy's - Christmas	502	Emergency prep shipping container	\$8,400
Teacher's File	444	5 ukuleles	\$375
Online gift store	140		
Coupon books	125		
Mabel's Labels	54		
Total	\$13,297		
Gaming grant rec'd	\$3,900		