

Lake Hill Elementary PAC Meeting Notes

7:00pm Wednesday May 8, 2019

Attendees:

Name	Div.	Name	Div.
Lynn Campbell (President)	4	Kalyn Sarkany (Vice President)	4
Robyn Emerson (Secretary)	7	Andrea Chan (Treasurer)	6
Elaine McVie		Cassie Thorogood	3
Renee Alexander	3	Stacey Locke	3/8

Agenda item	Discussion
Presidents Report	Lynn Campbell
1. Welcome and introductions	
2. Accept last minutes	Motion to accept minutes by Lynn Campbell, passed, seconded by Andrea Chan
3. Elections	<ul style="list-style-type: none"> • Uncontested slate of officers. Floor opened to other nominations; none presented. • Motion made by Stacey Locke and seconded by Cassie Thorogood to elect Lynn Campbell as president. Carried • Motion made by Lynn Campbell and seconded by Renee Alexander to elect Kalyn Sarkany as Vice President. Carried • Motion made by Kalyn Sarkany and seconded by Stacey Locke to elect Andrea Chan as Treasurer. Carried • Motion make by Stacey Locke and seconded by Renee Alexander to elect Robyn Emerson as Secretary. Carried • Roslyn likely to continue her position next year
4. De- brief past events April – Now	<ul style="list-style-type: none"> • A) Spring Dance – April 11, 2019 <ul style="list-style-type: none"> ○ Card went out from Div. 4 to thank the DJ ○ Everyone had fun and was a success ○ Thank you to all the volunteers • Blueberry Pant fundraiser- raised \$1587 <ul style="list-style-type: none"> ○ Thank you Andrea Chan for leading this • Cupcake Day – April 17 (Div.7) • Fun Lunch – May 3 (Subway) (Stacey and Cassie) <ul style="list-style-type: none"> ○ Approx. 6 kids/parents thought they had ordered and had not – subway had sent a few extra subs and gave the food from the children who were absent that day. Managed to feed the 6 children that thought they were getting a fun lunch. ○ Fun lunch dates wrong on the website ○ Stacey Locke proposed we cover approx. \$50 for the family that cannot afford to

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	<p>pay. Passed</p> <ul style="list-style-type: none"> ○ Outstanding fun lunch account approx. \$50 from a family that has chosen not to pay and has not communicated with the PAC regarding this. Their account has been suspended. A formal letter will be sent regarding payment and outstanding account. TBA further actions
<p>5. Healthy Eating and new fruits and Veg program leader (Was Zoe)</p>	<ul style="list-style-type: none"> ○ Keeping up with healthy fun lunches ○ Question about price of cupcake day .50 cents to \$1 – may change next year- TBA ○ Fruit and vegetable program – Need a new volunteer, needs to have food safe certificate ○ Natalie / Sean Div. 3 and Grade 4 with child Evin McKay – Renee or Stacey will ask if they are interested in volunteering
<p>6. Update bike racks and CRD Ready, Step, Roll (school travel planning) (Kalyn)</p>	<ul style="list-style-type: none"> ● Bike racks <ul style="list-style-type: none"> ○ Contacted Cora – estimate \$918 each to purchase ○ David – Metal worker by trade possibly make bike racks for us? He will look into this ○ Elaine putting in a request for installation of bike racks and then we will know how much it costs. Elaine needs to know the type of bike rack we are putting in before she can get an estimate ○ Walkathon will raise money for bike racks ● CRD Ready step Role – accepted – we will possibly get funding through this ● Small sparks grant – must be completed in 6 months ● Bike to school week : another funding possibility for bike racks
<p>7. Mrs. Barwick leaving</p>	<ul style="list-style-type: none"> ● Mrs. Barwick last day June 14, 2019 <ul style="list-style-type: none"> ○ Gift to her from social fund from Elaine ○ PAC with contribute to gift – Starbucks? Sharron Rubin (Lancaster) for custom stuff ? ○ There will be an assembly June 11, 2019 ○ Lynn with get GC
<p>8. PAC Kitchen clean up protocol (i.e. cupcake day)</p>	<ul style="list-style-type: none"> ○ Protocol for cleanup – add to reminder ○ Sink was backed up on cupcake day so likely why this was left not as tidy that one time

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<p>9. Upcoming Events</p>	<ul style="list-style-type: none"> • A. Staff appreciation lunch – Tuesday May 14, 2019 (April & Denise) <ul style="list-style-type: none"> ○ Denise Campbell helping April for staff appreciation lunch • B. Cupcake day – May 15 (Div. 8) <ul style="list-style-type: none"> ○ 10 divisions next year ○ Will have to start cupcake day ASAP in the new school year to get all the cupcake days in • C. Fun Lunch – May 31, 2019 (Adriana’s); June 21, 2019 (Sushi) <ul style="list-style-type: none"> ○ Stacey and Cassie will no longer be doing the fun lunches next year- Need new volunteers: make an outline of what the duties entail to make it easier for people to understand what they are volunteering for and may get more response ○ June 21st also Beckwith park day • D. Bike to school week – May 21-31 st (Lynn and?) <ul style="list-style-type: none"> ○ Posters – Jen can put them on the doors ○ Stickers – Yellow for first ride and them blue for the rest ○ If we are the top three then there are prizes ○ Need volunteers to help ○ Will use roll out board for posters and stickers • E. Parent information night at lake hill – May 29 (Roslyn) 7- 8:30 in library <ul style="list-style-type: none"> ○ Rogers is invited ○ Is it only for Rogers and Lake Hill School or can we invite barefoot? Kalyn to ask barefoot but will talk to Roslyn first • F. Teachers File School supplies – Cassie? <ul style="list-style-type: none"> ○ Cassie will take this on ○ Last year the glue was poor quality ○ School supply list is done ○ Cassie to let Jen know the link to include the new kindergarten children • SIDE NOTE <ul style="list-style-type: none"> ○ Kindergarten kids got thrifty foods cards in starter package ○ Kindergarten parents invited to June PAC ○ Make up list of volunteer duties to try and get volunteers – have this ready for June PAC and September • G. Wild and wacky walkathon <ul style="list-style-type: none"> ○ Forms went out last week ○ Cool prizes : Bike light, color changing glasses ○ Sharron Rubbin (Lancaster) – Wordle and put it on a shirt (get some words from the leaders) ○ May 31 st- Need volunteers – 1: 00- see if Angela can bring her big speaker for walkathon • H. Bike Rodeo for grades K-2: June 11 (Stacey and Megan) <ul style="list-style-type: none"> ○ 5 classes ○ 9: 30 – 11: 30 ○ Cora Div. 7 may volunteer • I. I ride (grades 3-5) <ul style="list-style-type: none"> ○ Online form for I-ride needs to be filled out • J. Welcome Back BBQ – Wed Sept 18 th, 2019

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	<ul style="list-style-type: none"> ○ Need volunteers to work the inflatables ○ No more games to U to rent inflatables ○ Andrea is booking funtime inflatables ○ Check to see if clashes with other welcome back schools ei Cedar Hill ● SIDE NOTE <ul style="list-style-type: none"> ○ Cassie needs to book with Christine to open the containers outside to see what needs to be ordered: Elaine will relieve Christine of her class to make this happen
Treasurer's Report	<ul style="list-style-type: none"> ○ Waiting on cheque from Yaymakers ○ Gaming account: \$ 2850.45, Chequing account : \$ 22.604.35, TOTAL: \$ 25,793.65 ○ Restricted funds as listed on cash flow 2018/2019 : 10, 434.81 ○ Available funds : \$15,358.84
Admin Report	<ul style="list-style-type: none"> ○ Incubator received – chicks will go to farm at the end – these are in Divs 6/8/9 ○ Elaine ordering playground equipment from thrifties funds ○ 10 divisions next year ○ Open classroom at far end of the hall ○ Middle of staffing and hiring ○ Barwick is leaving ○ Raising money for Tanzania did not cover cost of tuition but could buy cooking stuff ○ Christine working on code of conduct ○ Entrepreneur program went to Parkside hotel and was very good and the kids enjoyed it and would like to continue this program next year ○ Track: good group of kids, May 24th zone meet if anyone would like to come out ○ Sun safe: Bring hat especially on nature walks and field trips ○ Grant from facilities at end of last school year to revamp library – just received email this is delayed into the next school year instead of during the summer ○ 200 kids for next year ○ Big goal is social emotional (second step) ○ May 31 st coffee and muffins for parents
	<p>MEETING ADJOURNED 8: 45 – NEXT PAC MEETING WEDNESDAY JUNE 12, 2019 @ 7 PM</p>