

LakeHill Elementary PAC Meeting Notes
7pm Wednesday, 10th April 2019

<u>Attendees:</u>	<u>Division</u>
Lynn Campbell (president)	4
Kalyn Sarkany (vice-president)	4
Andrea Chan (treasurer)	6
Stacey Locke	3 & 8
Renee Alexander	3
Elaine McVie (principal)	
Christine Patterson (vice-principal)	

<u>Agenda Item</u>	<u>Discussion</u>
President's Report	Lynn Campbell
1 Welcome and introductions	
2. Accept last minutes	Motion to accept Lynn Campbell, seconded by Andrea Chan, motion passed
3. De-brief past events Feb-now	<ul style="list-style-type: none"> ● Evening out for parents Paint Nite March 8, Renee Alexander <ul style="list-style-type: none"> ○ Total raised \$1009. It was less than last year, even with the raffle ○ 42 tickets bought (sold 50 last year) ○ Maybe next year advertise the parent night out earlier and invite neighbouring schools ○ Cheque from YayMakers hasn't arrived yet
	<ul style="list-style-type: none"> ● Cupcake day div 5 & 6 <ul style="list-style-type: none"> ○ Maybe we should raise the price to \$1 in September. This will give the teachers more \$ to use for each class ○ Andrea Chan- make a survey on facebook to gauge parent support
	<ul style="list-style-type: none"> ● Fun Lunch, Stacey Locke <ul style="list-style-type: none"> ○ Cassie and Stacey are still good to organize this for one more year. Especially the on-line part (Stacey). It will be Cassie's last year.
4. Update: Bike racks	Kalyn Sarkany: <ul style="list-style-type: none"> ● Received a copy of a 2 yr old invoice from James Gilmour: Senior Buyer: Purchasing services SD61 <ul style="list-style-type: none"> ○ Approx. \$900 each

	<ul style="list-style-type: none"> ● Need to contact someone from Facilities about getting a quote for purchase. Install, time frame etc... (so we can fundraise and budget accurately) <ul style="list-style-type: none"> ○ Elaine McVie will need to do this ● Kate Bernaiz, CRD contact for <i>Ready Step Roll: School Travel Planning</i>, is currently creating a new grant program for bike racks. Is expecting to be accepting applications in May. ● Saanich Project Grants: <ul style="list-style-type: none"> ○ Small Sparks. Maximum \$500, can be submitted anytime ○ Neighbourhood Matched Project. Maximum \$3000. Deadline for submissions February 1st. At least 25% of the value of the project must come from the neighbourhood.
<p>5. Update: CRD Active Safe Travel Planning</p>	<p>Kalyn: Application has been submitted. Selected applicants will be notified by May 3rd.</p> <ul style="list-style-type: none"> ● Participants will be expected to: <ul style="list-style-type: none"> • Host up to 5 meetings between principal and program staff over the 15-month program • Support data collection (annual classroom hands up survey (one week), parent survey (online), and a neighbourhood walkabout (2 hours)) • Participate in Walk and Wheel to School Week (October 2019) including a celebration station • Promote program through communications with parents (newsletter, website and social media) • Provide opportunity for up to 4 presentations by program staff to scheduled PAC meetings • PAC to host one active transportation activity with support from program staff (e.g. Bike to School Week, walking school bus, Drive to 5)
<p>6. Upcoming Events</p>	<ul style="list-style-type: none"> ● Spring Dance, April 11th <ul style="list-style-type: none"> ○ 'Selfie Station' <ul style="list-style-type: none"> ■ Props being donated by Renee and Jaime ■ Kalyn will make a backdrop (paper cherry blossom tree) ○ Music is being donated by 'Biggs the DJ' ○ Concession: drinks and snacks, organized by Andrea and Kalyn ○ Decorations: Kalyn will bring in some white christmas lights and lamps. Borrow some more lamps from the Kindergarten rooms ○ Volunteer signup sheet has been posted on the PAC facebook page

	<ul style="list-style-type: none"> ○ Posters are up throughout the school
	<ul style="list-style-type: none"> ● Blueberry Plant Fundraiser- Andrea Chan <ul style="list-style-type: none"> ○ Plants arrive at the school Tuesday April 16th ○ 357 plants sold ○ Aprox \$1600 raised
	<ul style="list-style-type: none"> ● Cupcake Day, April 17th, Div 7
	<ul style="list-style-type: none"> ● Fun Lunch <ul style="list-style-type: none"> ○ All of the dates and menus for the remainder of the year on on HOTLunch.com <ul style="list-style-type: none"> ■ Subway, May 3rd ■ Adriana's, May 31st ■ Country Grocer-Sushi, June 21
	<ul style="list-style-type: none"> ● Staff Appreciation Lunch, Tuesday May 14th <ul style="list-style-type: none"> ○ This is April Brosius' last year at the school. We really need a volunteer to help/shadow her this year so they can take it on next year.
	<ul style="list-style-type: none"> ● Bike Rodeo <ul style="list-style-type: none"> ○ Stacey Locke and Meggan Oliver have volunteered to organize this event for K-gr2 including safety component ○ June 11th, morning ○ (iRide with be June 18,19,20 for gr 3-5)
	<ul style="list-style-type: none"> ● Parent Education Night <ul style="list-style-type: none"> ○ We have a \$200 grant to use. ○ Roslyn is organizing it ○ Tues/wed/thurs in May, date needs to be set soon with Elaine ○ Need to invite Rogers Elementary
	<ul style="list-style-type: none"> ● Wild and Wacky Walkathon - Andrea <ul style="list-style-type: none"> ○ Friday, May 31st ○ Prize & incentive ideas ○ Need more music and bubbles around the school this year ○ Ken Logan from Coast Capital donated \$200
7. Treasurer's Report	<p>Andrea Chan</p> <ul style="list-style-type: none"> ● Current balances: <ul style="list-style-type: none"> ○ Gaming account \$2850.45 ○ General Account \$24 671.37 ○ Restricted funds \$10 292.05 ○ Net Available funds \$17 229.77
8. Administration's Report	<p>Elaine McVie:</p> <ul style="list-style-type: none"> ● Rocks and Rings

- Had to be rescheduled due to instructor being sick
- Changed from 1 day to 2 days (second day is half price)
- April ?
- School Musical. June 5th & 6th
 - Request for additional \$200 for supplies. Moved by Stacey Locke, seconded by Renee Alexander, motion passed
 - Childcare in the empty classroom? Ideas
 - Need a volunteer with childcare and criminal check
 - Need parents to sign-up to guarantee a spot
 - By donation, proceeds to musical
 - Stacey to contact the old JK teacher
- Request from Kindergarten teachers, \$500 for an incubator for hatch chickens. Moved by Stacey Locke, seconded by Renee Alexander, motion passed
- Leadership group (grade 5's)
 - Crazy Hair Day Friday April 26th
 - Toonies for Tanzania, raised approx. \$300
- Next september we are expecting to have 10 divisions, approx. 200 students. All current staff is expected to stay.
- Currently we have 35 students in the ELL (English Language Learners) program. As we move forward we need to try to think of ways to include ELL students in afterschool events.
- Beckwith Park is booked for June 21st. Whole school outing.
- Liaison Officer from Saanich PD has changed. The new officer is covering many schools, so is now only on-call

Christine Patterson:

- Entrepreneur Fair (div 1 & 2) April 11th
 - Kids are very excited. They have been working on financial literacy, marketing, product development.
 - They have decided to donate 50% of all profits to charities (BC SPCA & BC Children's Hospital)
- Code of Conduct
 - Yearly update. Handed out a questionnaire for attendees to fill out and return
- Track, grade 3-5
 - Zone track meet upcoming May 24th
 - Aprpox. 38 students participating
 - Practices will be during the morning recess and during the friday afternoon whole school walk (musical practices will be during the lunch recess).

NEXT PAC MEETING MAY 8TH, 7PM STAFF ROOM