

Lake Hill Elementary PAC Meeting Notes

7:00pm Wednesday November 14, 2018

Attendees:

Name	Div	Email	Name	Div	Email
Lynn Campbell (President)	4		Kalyn Sarkany (Vice President)	4	
Robyn Emerson (Secretary)	7		Andrea Chan (Treasurer)	6	
Elaine McVie			Christine Patterson		
Kristen Cleaver	4/8		Stacey Locke	3/8	
Leanne Ross	4		Danyelle Catini	6/8	
Philip Shaw	6				
Cassie Thorogood	3				

Agenda item	Discussion
Presidents Report	Lynn Campbell
1. Welcome and introductions	
2. Accept last minutes	Motion to accept minutes, passed, Andrea chan and seconded by Kaylyn Sarkany
3. Debrief Past events Oct-Nov 2018	<ul style="list-style-type: none"> • Parent education night with Wendy Payne (Kalyn & Andrea) <ul style="list-style-type: none"> ○ Not a large attendance but a great speaker, in the future how can we have a better turnout for these speakers? ○ There were supposed to be notes posted from this parent ed night from Wendy Payne: Wendy has not yet sent them yet- TBA • Walk and Wheel <ul style="list-style-type: none"> ○ 1st year piloted, Very successful ○ We came in 2nd for the wheel, 3rd for walking and 5th overall out of 33 schools (> 10,000 students) – Well done lake hill ○ Remaining 18 prizes to be handed out for this, a random draw will be done for this • Scarecrown stomp <ul style="list-style-type: none"> ○ Huge success: \$1757 ○ Pre- orders need to be a priority at this advent to prevent waste and families being disappointed they cannot get food when they get there. 33 Extra families at the door that wanted food this year ○ More candy bags next year – huge seller

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	<ul style="list-style-type: none"> ○ Success with games done in the gym and using stamp cards to get a prize when all 5 stamps completed (glow bracelets) ○ Michelle has offered to take over scarecrow stomp from Angela sawyer ● September PAC meeting needs to happen in September in the future ● Fun Lunch <ul style="list-style-type: none"> ○ Nov 30th next fun lunch – subway ○ Need to pick 3 more dates for the new year ○ Get orders in before the new year ○ Open to to other ideas for new places to order fun lunch from: talk to Stacey Locke about any ideas (hot dog day? Greek?) ○ Few families not able to order online and some families needing subsidy has been handled with discretion ○ How do class reps know who has volunteered to help on the day of the fun lunch: last month info did not get passed on to class reps, Stacey will pass this info onto Lynn Campbell and Lynn will pass this onto class reps in the future
<p>4. Spirit wear: (Kalyn team leader)</p>	<ul style="list-style-type: none"> ● Spirit wear <ul style="list-style-type: none"> ○ They were handed out this week ○ 75 items sold and 25 grad t-shirts (this was down from last year – possibly because we gave spirit wear as part of the kindergarten package this year) ○ \$ 283.92 ○ T-shirt Tuesday- children encouraged to wear spirit wear on Tuesdays or yellow or blue colors for school spirit ○ Likely use hot lunch website next year for getting spirit wear orders to reduce work load
<p>5. Upcoming Events</p>	<ul style="list-style-type: none"> ● Cupcake day <ul style="list-style-type: none"> ○ Last month this went well ○ Had some left over at the end (almost 2 dozen) ○ Encouraged kids to buy one only in the classroom and pass on the information that if they would like to buy more to go and buy them afterschool ○ 170 students total in the school ● Fun lunch – Nov 30 (see previous notes above) ● Holiday gift shop Dec 6 & 7 <ul style="list-style-type: none"> ○ Lynn will lead with online sign up for holiday gift shop volunteers ● Holiday gift shop Dec 6 & 7 <ul style="list-style-type: none"> ○ Andrea Chan and Jackie are leading this ○ Possible fundraiser for movie night- TBA ● Evening out for parents – February (Renee team leader) <ul style="list-style-type: none"> ○ Stick with paint night for this in Feb with Renee leading this – Renee to talk to Elaine to get a date- TBA ● Potential parent night with Rogers elementary – February? <ul style="list-style-type: none"> ○ Roslyn connecting with Rogers about this ○ Applied for grant? Lynn to check with Roslyn about the parenting grant ○ Unknown topic at this point- TBA

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Side Note	<ul style="list-style-type: none"> • Emergency kits <ul style="list-style-type: none"> ○ Granola bars are coming to expiration date – to be given to the kids – teachers give hand them out at their choosing ○ Cassey will send out an email to the people who said they wanted to volunteer to help with emergency kits ○ Cassey will purchase more granola bars to restock emergency kits ○ Cassey trying to take the emergency stuff in the keyosk this year with food, water, first aid supplies, blankets: \$1300 for this so far, may need to have a fundraiser (possibly at movie night) to increase this amount? TBA • Fundraiser opportunity (Kristin Cleaver) <ul style="list-style-type: none"> ○ Epicure (herbs, spices, healthy real food, local company) ○ 40% of proceeds for to PAC ○ 3 different packages to choose from ranging from \$20-\$25 dollars included shipping ○ Can be done via email ○ Kristin will collect all the money and epicure will send PAC a cheque ○ Kristin will set up a table in the next few weeks with samples to promote sales ○ End of Nov for orders • Repeat reminders about fundraising opportunities <ul style="list-style-type: none"> ○ Was brought to our attention people are not aware of all the fundraiser opportunities we have and to send reminders of these such as : Thrifty food smile cards, Cobbs bread, M&M meats ect ○ Suggested fundraiser for Christmas decorations – discussed if seeling light ect can be a liability- declined ○ Nov 26 th week to have kids artwork back and there was multiple orders mand (thank you Stacey locke for leading this) • Elaine looking for portable net that does not need to be put in the ground (to play multiple sports such as tennis, volleyball, badminton)
Treasurer’s Report	<ul style="list-style-type: none"> • Update on general and gaming account balances and recent fundraisers <ul style="list-style-type: none"> ○ Thrifty smile cards last month \$174.00 (up from the previous month) ○ Gaming grant \$15,617.50 (\$4,000 restricted funds) ○ 10% of all fundraisers go towards new playground unless the fundraiser is specifically allocated for something specific
Administration’s Report	<ul style="list-style-type: none"> • Remebrance day assembly: Thank you Kristine and Jullian- CBC was there recording audio of this assembly • Thank you lisa Higgins for award certificates • Supporting students (Counselors) : Jaclyn (counselor for group or individual) if child or parents need this it can be requested. Maxine (Group counselor strictly for

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	<p>grade 5's), she comes in on Fridays and takes 3- 6 children on a hike and counselling outside (all grade 5's will have a chance to do this)</p> <ul style="list-style-type: none"> • Christmas concert: Will be adding a Wednesday afternoon concert to reduce some congestion. Question raised if a 6:00 start would be better than the current 6:30 planned start: agreed 6:30 was a better start time to give more families a chance to get to the concert and have children fed prior to concert. • Incidents at school: Elaine discussed the protocol that takes place when there are incidences at the school- if any parent or child has a concern about things happening at school please feel free to contact Elaine and discuss them with her. • DECEMBER 21st PJ DAY • BUDGET REQUESTS - A) I ride (3/4/5) (not a new request this year) – would like to find something for the k/1/2 as well- TBA B) Curling (rocks and Rings) C) Tennis (new request this year- look into Kats tennis) D) Science Venture (approx. \$750 – always done this) E) Busing to symphony and track (always done) F) Performance(\$500 - \$600 range – last year contributed ½ the cost) G) Concert fund(approx. \$500 for costumes and materials for spring and winter- last year was \$350 for spring concert) H) Playground (ongoing) <p>** Need to approve some of these in the future **</p> <ul style="list-style-type: none"> • MOTION: Motion to fund for concert fund: PASSED: Stacey Locke and seconded by Andrea Chan <p>NEXT PAC MEETING WEDNESDAY, JANUARY 16, 2019 @ 7 PM</p> <p>Please talk with the teacher first around any concerns but always welcome to talk to Elaine McVie. Meeting Adjourned: 8:30pm</p>