

Lake Hill Elementary School
PAC Meeting
February 20th 2018 7:00- 8:35pm



Attendees – Cassie Thorogood, Sarah Kebede, Elaine McVie, Robyn Emerson, Kalyn Sarkany, Jaclyn Davidson.

President's Report- Sarah Kebede

- Movie night (Sarah Kebede) Raised \$681 from food sales and donations to emergency supplies. All money raised will go towards the emergency supplies funds. Thank you to Andrea Chan for coordinating the food and all who helped with the concession and set up and take down. The popcorn machine worked really well.
- Emergency preparedness (Cassie Thorogood) – Thank you to Peninsula Co-op who donated \$200 to Lake Hill for the emergency preparedness kits. Cassie has almost completed all 15 in class emergency preparedness bins except for some back ordered items, and blankets. A Facebook post was put out to see if anyone had extra blankets to donate but no one responded. Due to Cassie's fantastic sale shopping the kits will only cost around \$1800, which leaves \$1000 left over to be used to replenish the perishable and first aid supplies in the kiosk. Elaine will arrange signs to be made for the bins and a notice will go to the teachers with a list of the bin contents.
- Rotation of perishable supplies - Plan for future years is to have every parent provide \$2 at the beginning of the year for the granola bar and water. Then during an end of the year event they will be given out to the kids to eat and new ones will be purchased for the next year.
- 'Paint Nite' (Sarah Kebede) - Being held on Friday March 2nd. 46 tickets have been sold so the night will go ahead. Help will be needed for table and chair set up. Elaine will obtain her "Serving it Right" certificate along with Sarah's husband. Renee Alexander will look into wine glasses and purchase of wine. Kalyn Sarkany's employer Adrianna's is donating the chips and Sanpellegrino for the snack table, thank you to Adrianna's. Snacks and wine will be available for cash purchase.
- Parent Education Night (Sarah Kebede) – Lake Hill received the \$250 grant from the School District for a parent education night. Tam Lundy has been contacted to provide a session titled "Take 5 Self-Regulation." The cost is \$750 + GST, the PAC will see if other neighbouring schools

are interested in participating and splitting the cots, otherwise it may be too expensive for just Lake Hill.

- Fence Painting (Tasha Diamont) – on hold until next meeting as Tasha was absent. Sarah also mentioned some of the fence squares have come down, volunteers needed to reattach them to the fence, they are currently in the office.
- Walkathon – No date has been set, this would require a volunteer to lead the organization and prizes. Raised \$5000 last year. Discussed the possibility of holding the walkathon every second year, no decision was made.
- Family Fun Finale – Also needs a new organizing committee for this to proceed.
- Welcome Back BBQ in September (Sarah Kebede) - Sarah will look into previous notes to see who volunteered to take this over as Diedre will be moving on from Lake Hill. Proposed dates are September 18, 19 or 20. Need to book games people early for this event.
- PAC Executive Positions (Sarah Kebede) – PAC Executives have all served for 2 years now and would like to pass the positions on. Election will be at the AGM on Wednesday May 16. Please ask people if they would be interested, PAC Executive would be able to assist with the transition. Elaine also mentioned that a reunification drill speaker will be present at the May PAC meeting as well to speak to parents. Suggestion made to raffle off an emergency kit to increase parent participation at May meeting.

Treasurers Report – Cassie Thorogood

- Playground balls were purchased for \$693.21 and currently have \$645 from Thrifty Smile cards to cover it.
- Fun lunches for term 1 and 2 had a higher than normal profit of \$2026. Term 3 is now online for orders from Subway, White Spot and Fig Deli
- Need \$2000 left at end of the year to fund start of the year activities.
- See attached document for financial summary

Administration Report

Elaine

- Next year staff meetings will be moved to Wednesday from Tuesday night to align with the rest of the District. PAC will consider shifting meeting nights to Wednesday as well for next year.
- There will be a reunification drill this year for Lake Hill. The District is working with 6-8 schools on conducting the drill. The drill will involve simulating the procedures for releasing children after an emergency. This will require parents to bring photo ID and check in with the school before children are released.
- Reminder to parents if picking their children up early from school to ensure you also check in with the main office so that daily attendance lists will be correct in case of an emergency. Volunteers are also supposed to check in at the office.
- Construction in the neighbourhood caused the water pressure to drop which triggered a fire alarm last week. The children did great on exiting in a quiet, orderly manner out of the school.

- Reminder to parents and children to walk around the school and not through the school in the morning and to encourage children to line up quietly and orderly. Also, reminder that the Drop-off Zone is not for parking in.
- 2 Patrols are now stationed at Morris Drive and Lucas Avenue in the mornings to assist with students and traffic.
- Astronomy night proposed for Thursday April 18 from 6:30-8:30pm (April 19 is a ProD day). Telescope will be set up and families can come by to look at stars and purchase hot chocolate and baked goods.
- Many Lake Hill families participated in the free curling event at the Victoria Curling Club on February 17. Next Rocks and Rings is on March 9 for remaining Divisions (5, 6, 7, 8 and 9).
- VCPAC coming to Lake Hill next Tuesday on February 27th at 7pm. Discussions will include input for the selection of a new Superintendent, budget, emergency preparedness and other district wide issues.
- Elaine spoke with the Head of Facilities regarding the proposed new mural. Conditions are it has to comply with fire regulations, be mountable, not too heavy and approved paints used. One option is to paint over old mural as it already meets the requirements, the PAC supported this option. PAC needs to start selecting an artist and obtaining costs and theme, ballpark cost of \$1500-2000 suggested. Elaine mentioned that Lake Hill used to be a Dairy Farm as part of the Hudson Bay Farms, would also like to incorporate First Nations and some idea of modern Lake Hill. Committee of Jen Hill, Cassie Thorogood and Tasha Diamont to look into artists. Misha Smart is a potential artist in the District.
- Grade 5 year end trip to be at Camp Thunderbird this year. They still need to raise about \$1200 for the trip, bake sale funds have covered some of the cost already. PAC was asked if they have any concern regarding Grade 5 class selling baked goods, cupcakes, slushies, hot dogs or popcorn at the school. All present supported this initiative. Also suggested Grade 5's could organize the baking and hot chocolate for the astronomy night. PAC has not previously contributed funds to pay for Grade 5 trip and would encourage Grade 5 students to participate in fundraisers.
- Friday Lake Hill T-shirt days very successful. The school would also like to start holding some school spirit assemblies.
- Quote for sound system came to \$2500. Administration would like PAC to provide support in the way of funds for a replacement or look into splitting the cost. As half of the PAC Executive was absent, this item was deferred.
- Spring Musical coming up. The school would like the PAC to contribute \$350 towards costumes and props. This request was approved.
- The school may need funds for a bus for the "Music in the Air" event to bring the strings group and 1 class to sing in a senior's home.
- Christine will be taking a group of students to Quadra Village to hand out cookies to the businesses to thank them for their support.
- February 28th is pink shirt day.
- There is a \$98 shortfall from the ArtStarts last year. AKU Brazil is also coming to the school in April which will cost about \$300, some may be covered by an ArtStarts grant. The Administration submitted a request to the PAC to cover the remaining costs for this years ArtStart and last year's shortfall. This was deferred until more of the PAC Executive present.
- 10 children attended the Operah
- Costco school fundraiser on March 10 for those who sign up for new memberships the school will receive a Costco cash card - \$10 for regular memberships, \$20 for executive memberships.

Treasurers Report Feb 2018	
Cassandra Thorogood	
August 2017 opening balances:	
Gaming account	1,196
Chequing account	11,523
	\$12,719
Net inflows:	
Gaming grant	3,240
Back to school BBQ	224
Art Cards	1,107
Fun lunches	2,026
Scarecrow Stomp	1,793
Thrifty's Smile Cards	645
Teacher's File school supplies	156
Spirit wear	112
holiday gift shop	782
Movie night	681
Parent ed night grant	250
Emergency fund donation Co-Op	200
	\$11,215
Net outflows:	
Field trips	1,032
Grade 5 grad	130
Library books (smile card funds)	1,015
Playground	2,126
Fence painting project 2017	206
	\$4,509
January 2018 closing balances:	
Gaming account	3,068
expected current balance	3,068
Chequing account	11,070
outstanding cheques	370
outstanding deposits	3,821
expected current balance	14,520
account totals	\$17,588
Restricted funds:	
New playground fund	\$1,230
Ipad allocation	2,000
library upgrade	5,000
science venture	720
symphony outing	378
track bus	300
curling instruction	205
smile card	645
emergency supplies	2,881
Net available funds:	\$4,230